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UBCHEA ARCHIVES  
COLLEGE FILES  
RG 11

Girling  
Academic  
Related to faculty + staff  
Florence Kirk

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02 17

COPY OF LETTER

May 27th, 1932

Miss Minnie Vautrin  
Ginling College  
Nanking China

Dear Miss Vautrin:

Through Chancellor Wallace of Victoria University, Toronto, I learned of the Faculty needs at Ginling College for the year 1932-3 and have made these known to some of our friends of the Student Christian Movement of Canada. In one or two cases I have given your name and suggested that those interested should write you directly. You may have received such letters.

I am particularly interested in one of our teachers who has been a member of the staff of Regina College, Regina, Saskatchewan. Miss Florence Kirk ~~She~~ has her Master's degree from the University of Saskatchewan, has had a wide experience of teaching and is an excellent person. For the last two years, I have been closely connected with her as she has headed up the religious work in the Residential College at Regina. Miss Kirk is one of those people whom I urged to write to you. She is interested in the English work in the college.

I am confident that it would not be difficult to procure letters of recommendation for Miss Kirk from the University where she was a student and from the Principals under whom she has taught. She is an unusually fine person with a gift for co-operating with other people and encouraging all about her in the efforts that are being forwarded to improve the life of the community in which she shares. If there be any possibility of considering her application for a teaching position at Ginlin, I would recommend her most highly.

I had the pleasure of visiting Ginling in March 1929. Miss Adah Kieffer and I travelled through China after the meeting of the World's Student Christian Federation in India, and through Miss Kieffer's contacts in the College, we were able to pay a visit there and to meet the members of staff and some of the students. I am sorry I can't recall whether you were on the staff at that time. My memory of the visit is a very happy one, and I would be delighted to think that one or more of our Canadian women might have an opportunity of sharing in your life for a time.

With best wishes for the work of the College, I am,

Yours very sincerely,

7. Statement of Miss Gertrude L. Rutherford, Secretary  
of the Student Christian Movement of Canada.

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208 South Queen Street,  
Lancaster, Penna.,  
June 30, 1932.

Miss Florence Kirk,  
Regina College,  
Saskatchewan, Canada

My dear Miss Kirk:-

A cable has just been received from Ginling College, Nanking, China asking us to open correspondence with you about a position in English at Ginling College. As far as we knew until this cable came the English positions for 1932 at Ginling were filled. It is possible that you have some light to throw on this that will come to us later by letter.

But meanwhile I am writing you about the college and the work and if you are interested I shall be glad to hear from you.

The English work at Ginling College is a cross between our College work and the type of work that is done in our Modern language departments here. The required work for Freshman and Sophomores is like the latter; in elective work, and all elective courses in English are small, the students are expected to be able to do the equivalent to college grade work in English here. The majority of courses in the college is done in that language and the object of the required courses is to enable the students to handle that language as easily and accurately as possible. All students must have enough English before they enter to satisfy the entrance committee that they can handle the Freshman courses offered in that language, but this preparation greatly varies, and in recent

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years because of the decrease in American teachers and the increase in Chinese staff in the Middle schools, as the high schools are called, the English preparation is weaker than it used to be.

The teachers live in a dormitory in which there are no students. Each teacher has a room of her own and also shares a departmental office. In the faculty dormitory is a large living room and a large dining room. American type food is served, although some members of the staff prefer Chinese food when they can have it and eat in the Student dining room.

The college was organized in 1915 and grants a B.A. degree under the laws of the State of New York. It has had a number of students who have transferred to American Colleges and graduated the same year here that they would have graduated in China. There also have been a number of alumnae who have come to America and who have done acceptable graduate work in such institutions as Smith, Columbia, and the Universities of Michigan and Chicago.

The present enrollment is one hundred and ninety, somewhat more than the dormitory capacity of one hundred and fifty. The president is Dr. Yi-fang Wu, Ginling College, B.A. 1919, University of Michigan Ph.D. Dr. Wu is a woman who would be outstanding in any nation. She has unusual ability, character and poise and both the American and Chinese staff find it a pleasure to work under her.

Salaries in China are not American salaries. They are planned on a maintenance basis and are the same for each American, regardless of her position or length of service. At present the salary in terms of our money is \$364. But this is transferred in China to their money, called Mexican. At the present rate of exchange which is four to one you would receive \$3356 Mexican a year. The normal rate of exchange is two to one and each teacher is guaranteed \$1728 Mexican and allowed to have advantage of exchange when it yields more than \$1728 Mexican. For instance, if a time came when \$364 yielded only \$1600 Mexican, the staff would still receive \$1728 Mexican and the Trustees would bear the loss. Each teacher is provided with a furnished room. The living expenses are about, as far as I know, \$60.00 Mexican a month, during the college year. The living expenses include food, laundry, and general care of one's room.

All traveling expenses from your home in America to China and return are paid on either a three year or a five year contract. The five year contract grants \$200 for the purchase of clothes, etc., before you start and a more liberal provision for financial adjustment at home at the end of the contract.

The college was founded by a group of Church Mission Boards and is supported by eight Boards in America, one in England and by Smith College. It is necessary that all Americans on the staff belong to some Protestant church and be in full sympathy with the Christian ideals of which the college was founded, and be willing to work with or under the direction of Chinese colleagues.

I am inclosing for you application blanks. I shall be glad to try to answer any questions that are sure to arise in your mind.

Yours very truly,

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Ginling College is a Christian missionary institution. The highest professional standards are desired in the members of its faculty. It is also expected that they have a missionary motive and a Christian purpose.

## APPLICATION FOR APPOINTMENT

Candidate Blank #2.

## PERSONAL AND RELIGIOUS RECORD

1. Full Name.-Florence Ada Kirk Date. -July 9, 1932.
2. Present Address.-419 Ninth St., Saskatoon, Sask.
3. Permanent Address. (Same as Above.)
4. Date and Place of Birth.-Kirkton, Ont., Can. April 15, 1902
5. Name in full of father. -Joseph Kirk
6. Name in full of mother.-Annie Maria Kirk
7. Address of parents.-419 Ninth St., Saskatoon
8. Nationality of parents. -Canadian (Irish descent)
9. Father's occupation. - Retired farmer
10. Church membership of parents.-United Church of Canada
11. Is your family in sympathy with your desire to serve in China?-Yes
12. Are you responsible for the payment of any debts? -No
13. Is anyone dependent upon you for support? - No
14. Have you been married? -No
15. Are you engaged?-No
16. Could you happily accept Chinese as colleagues and superiors on the college faculty? -Yes
17. Of what church are you now a member?-The United Church of Canada
18. When and where did you unite with the church?-Salvador Methodist Church-1918
19. How do you keep vital your religious life?  
Bible reading, Prayer, Outside Reading, Church Attendance.

JUL 9 1932

20. Through what forms of religious activity have you given your religious life expression?

I have helped through church choir, Sunday School classes, Young People's work, S.C.M., S.V.M. The last two years I have been Faculty advisor for the B.C.M. in Regina College.

21. Will you give loyal support to the fundamental Christian purpose of the college, the furtherance of the cause of Christ in China?

Yes

22. Will you be willing so to order your life that its influence may be reflected in a deepening love for Christ and a desire to follow him?

Yes

23. Write at sufficient length to make it an introduction to you, a sketch of yourself, including in it the following points: parentage and ancestry, home life, health including any illnesses you have had, friendships, use of leisure time, social interests and special activities, church life, fundamental religious convictions, and reasons for interest in teaching at Ginling College.

If it is possible please type this sketch and put it on paper of similar size to this, and return with this blank.

24. Please inclose a recent photograph of yourself, preferably with front view, distinct outlines, and printed on smooth, white paper. Give date of photograph.

25. References. In addition to the references asked for on the Academic and Professional blank, give the names and addresses of eight people at least three of whom must be women, and state the capacity in which they have known you. It is suggested that these references be divided people who have known you well in the following ways: as a student, as a teacher, in church relationships, as a personal friend.

✓ I was his student. 1. Dr. Thompson, Head of Biol. Dept. - Univ. of Sask., Saskatoon

Dean of Regina & ✓ 2. Mrs. Clarence Holliday, 524-8th St., Saskatoon  
teacher of Eng. when I took my Grade XII  
H.S. Inspector

✓ 3. Inspector McLead, The Parliament Bldg., Regina.

Public School teacher ✓ 4. Mr. F. Gatlercale, Cannaught School, Regina  
who was a student of mine.

SCM Activities ✓ 5. Gertrude L. Rutherford, 72 Avenue Road, Toronto

Minister of church ✓ 6. Dr. Larne McTavish, Grace Church, Saskatoon  
attended while at home.

Friend & H.S. ✓ 7. Miss S.V.M. Bleakley, Dawson, Yukon (Summer Address,  
teacher at Regina Flaxcombe, Sask.)

Dean of girls' ✓ 8. Miss Edith Brown, Saskatchewan Hall, Univ. of Sask. Sask.  
residence & Eng. teacher whom I assisted

9. Miss Flora C.E. Mooney, Regina College, Regina  
Teacher of French at Regina College.

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Ginling College is a Christian missionary institution. The highest professional standards are desired in the members of its faculty. It is also expected that they have a missionary motive and a Christian purpose.

APPLICATION FOR APPOINTMENT

Candidate Blank #1.

ACADEMIC AND PROFESSIONAL RECORD.

1. Name. Florence A. Kirk Date. July 9, 1932
2. Present Address. 419-Ninth St., Saskatoon, Sask., Can.
3. Permanent Address. 419-Ninth St., Saskatoon
4. Place and date of birth. Kirkton, Ont., Can. April 15, 1902.
5. Academic Training. (High School, College, University, Special Courses.)

Dates	Institution	Degrees
High School- Regina College - 1919-20.		First Class Certificate
1920-1921	Saskatoon Normal School	First Class Professional
1922-1925	University of Sask.	B.A. (High Honors in Eng. + French)
1927-1929	University of Sask.	M.A. (Eng. + French)

I have obtained successively Permanent First Class Certificate, High School Certificate, and Collegiate Certificate (the highest given in this province)

6. Professional Experience.

Dates	Institution	Type of Work
1921-1922	Salvador Public School	Grades I- <del>IX</del> and Grade <del>IX</del>
1925-1927	Bounty Continuation School	Eng. Lat. in, Fr. Hist. in Grades V - XI
1929-1930	Yellow Grass High School	Eng. Lat. in French, in Grades IX - XII
1930-1932	Regina College (under United Church management)	Eng. in Grades IX - XII and in Second Yr. A
(1927-1929)	University of Sask.	corrected Eng. essays for E. Dept. while doing M.A. work

JUL 9 1932

7. List all undergraduate and graduate courses which you have taken in your major field.

Dates	Institution	Title of Course
1925-1927 <u>B.A. Course</u> Major in English Minor in French	University of Sask.	<p>Eng. Literature 1450-1850</p> <p>Eng. Literature 1850-present</p> <p>Augustan Age.</p> <p>Anglo-Saxon Literature</p> <p>Romantic Age.</p> <p>Shakespeare</p> <p>Origin + Development of the Eng. Language and The Types of Literature</p>
		<p>French</p> <p>Eighteenth Century</p> <p>Seventeenth Century Authors</p> <p>Nineteenth " "</p> <p>Conversation + Composition</p> <p>Composition - Practice in speaking</p>
1927-1929 <u>M.A. Course</u> English + French	University of Sask.	<p>English</p> <p>Modern Literature</p> <p>Hist. Development of Eng. Lit. Criticism</p> <p>Milton</p>
		<p>French</p> <p>Sixteenth Century Authors</p> <p>French Canadian Literature</p>
		<p>Thesis - "Browning - His Contribution to Modern Thought."</p>

JUL 9 1932

8. List undergraduate and graduate courses which you have taken in allied fields which you believe have been helpful to your major field.

Dates

Institution

Title of Course

My minor in French has been very helpful  
- See previous page.

A course in philosophy while an undergraduate has helped me.

This last year, while teaching at Regina College, I have thoroughly enjoyed a course in Greek.

9. Give names of four or more persons, stating their addresses and positions, who can give information about your academic training and your professional experience.

- ✓ Dr. R. A. Wilson, Head of the English Department,  
The University of Sask., Saskatoon
- ✓ Prof. J. A. MacDonald, Head of the French Department,  
The University of Sask., Saskatoon
- ✓ Prof. John Cathran, The University of Sask., Saskatoon  
(He has given me several courses in English and  
has supervised my second year Arts English  
teaching the last two years)
- ✓ Mr. W. B. Thomson, Principal of the High School,  
Yellowknife, Sask.
- ✓ Inspector A. Ross, The Normal School, Regina, Sask.

0225

RECEIVED AT  
 Lancaster, Pa.  
 163 N. Queen St.  
 Phones: 6244-6245-6246  
 STANDARD TIME  
 INDICATED ON THIS MESSAGE

# Postal Telegraph

THE INTERNATIONAL SYSTEM

Commercial  
Cables



All America  
Cables

Mackay Radio

This is a full rate Telegram, Cablegram or Radiogram unless otherwise indicated by signal in the check or in the address.

DL	DAY LETTER
NL	NIGHT LETTER
NM	NIGHT MESSAGE
LCO	DEFERRED CABLE
NLT	NIGHT CABLE LETTER
WLY	WEEK END CABLE LETTER
	RADIOGRAM

'P2 42 NL=SASKATOON SASK 9

MISS REBECCA W GREIST=

208 SOUTH QUEEN ST LANCASTER PENN=

1932 JUL 10 AM 8 04

JUL 10 1932

[1]

FORWARDING APPLICATION BY MAIL TODAY KINDLY SEND DATES OPENING  
 CLOSING GLINLING COLLEGE HOLIDAYS CLIMATIC CONDITIONS ANY  
 PARTICULARS AVAILABLE ABOUT ENGLISH COURSES LIBRARY FACILITIES  
 PROVISION FOR FINANCIAL ADJUSTMENT AFTER THREE AND FIVE YEARS  
 CONTRACT ALLOWANCE FO. PURCHASE OF CLOTHES AFTER THREE YEAR  
 CONTRACT=

FLORENCE A KIRK.

*over*

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[2]

Miss Esther Wood

Wants no. China schools..

152 Madison Ave. Publicity person for Baptists  
Board

B. R. S. - Boston Univ.

Social Science



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0227

GOVERNMENT OF THE PROVINCE OF SASKATCHEWAN  
CANADA

DEPARTMENT OF EDUCATION

ABR/IC



THE SASKATCHEWAN GOVERNMENT CORRESPONDENCE SCHOOL

July 19, 1932.

Dear Madam:

I am in receipt of your letter of July 15th and am glad to have the opportunity of saying a word on behalf of Miss Florence A. Kirk.

Miss Kirk is a young lady of strong personality and would be an influence in directing young people. I have observed her work as a teacher and have no hesitation in saying that she has real teaching ability. In English she has a fine appreciation of the English language and its literature. In short, Miss Kirk, in my opinion, would be an acquisition to any College wishing a teacher in English Literature or in French.

Yours faithfully,

Miss Rebecca N. Griest,  
208 South Queen Street,  
Lancaster, Penn.,  
U. S. A.

Statement of M. A. B. Ross, Inspector, at the Normal School, Regina, Saskatchewan

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University of Saskatchewan  
July 19, 1932

Dear Miss Griest:

(8)

Replying immediately to your letter, I would say that although I have no definite idea of the nature of the English courses you refer to, yet I do not hesitate to recommend Miss Kirk for you. She is very bright and adaptable, and I have every confidence that she would soon fit in to your system. As a student here she was thought a good deal of, not only for her intellectual qualities, and her capacity for work, but also for her general sterling character. You can depend on it Miss Kirk will have a high sense of responsibility and will do her utmost to faithfully discharge her duty. She is very intelligent. I cannot say anything about her as a teacher, for I have no information on that point. I should expect her to be a good teacher.]

Sincerely Yours

J. MacDonald

Department of French

SUMMARY OF MISS FLORENCE A. KIRK  
CANDIDATE FOR ENGLISH  
GINLING COLLEGE, NANKING, CHINA

1932

BORN:-April 15, 1902; Kirkton, Ontario

PERMANENT ADDRESS:- 419 Ninth St., Saskatoon, Saskatchewan

CHURCH MEMBERSHIP:- Methodist Church in 1918 Now member of United Church of Canada.

EDUCATION:- High School-Regina College-1919-1920, First Class Certificate  
Saskatoon Normal School-1920-1921-First Class Professional  
Univ. of Saskatchewan-1922-1925 B.A. with high honors in Eng.  
    & French  
Univ. of Saskatchewan-1927-1929 M.A. in English & French

TEACHING EXPERIENCE:- 1921-1922 Public School, Grades 1-IV; IX  
    1925-1927 Continuation School; Eng., Latin, Fr.,  
    History in Grades V-XI  
    1929-1930 Yellow Grass High School; Eng. Latin,  
    French in Grades IX-XII  
    1930-1932 Regina College; English in Grades IX,  
    XII and in Second Year Arts.  
    1927-1929 In Univ. of Saskatchewan-Corrected  
    English Essays.

TEACHING CERTIFICATES:- Permanent First Class Certificate  
    High School Certificate  
    Collegiate Certificate

COURSES IN ENGLISH AND IN FRENCH IN UNDERGRADUATE AND GRADUATE WORK

English:-English Literature 1450-1850	Origin & Development of the
"    "    1850-Present	Eng. language and the types
Auguston Age	of Literature
Anglo-Saxon Literature	Modern Literature
Romantic Age	Historical Development of
Shakespeare	Eng. Literary Criticism
Milton	

French:- 17th Century Authors	Composition-Practice in Speak.
18th    "    "	
19th    "    "	16th Century Authors
Conversation and Composition	French Canadian Literature

Thesis:- Browning "His Contribution to Modern Thought".

ANSWER TO QUESTION:- "How do you keep vital your religious life?"  
    "Bible reading, prayer, outside reading, church attendance.

ANSWER TO QUESTION:- "Through what forms of religious activity have you  
    given your religious life expression?"-  
    "I have helped through church choir, Sunday School Classes,  
    Young People's work, Student Christian Movement, Student  
    Volunteer Movement. The last two years I have been faculty  
    adviser for the S.C.M. in Regina College."

0230

RECOMMENDATIONS FOR MISS FLORENCE KIRK,  
CANDIDATE FOR ENGLISH AT  
GINLING COLLEGE, NANKING, CHINA.

BC

1. STATEMENT OF MISS WINNIERED THOMAS, ACTING CANDIDATE SECRETARY FOR  
THE WOMAN'S MISSIONARY SOCIETY OF THE UNITED CHURCH OF CANADA.

I happen to know Miss Kirk personally, as she was my Hostess when I visited Regina College a year ago. I believe that she is just the type of person whom you would like to have for this important piece of work. I can heartily recommend her, for I believe that she is not only an excellent teacher but a young woman who has taken a deep interest in the Church and in the Student Christian Movement. When she was on the staff of the Ladies' College in Regina she was the teacher who could be depended upon to give leadership in connection with the religious life of the girls. I was very much impressed with her sincere interest in the purpose of my visit, which was to present to the students Missions as a vocation. Miss Kirk is also well known to Miss Gertrude Rutherford, the Associate Secretary of the Student Christian Movement of Canada and a member of the Candidate Committee of the Dominion Board.

2. STATEMENT OF MR. W. B. THOMSON, PRINCIPAL OF THE HIGH SCHOOL,  
YELLOW GRASS, SASKATCHEWAN

Your letter of the 15th instant was forwarded to me today and in reply to your inquiries regarding Miss Florence E. Kirk I might say that this is a teacher that I would very much dislike to see lost to the teaching profession of our province. She is a splendid teacher, outstanding mentally, morally and physically. She has a splendid disposition and personality and works well with other members of the staff. I would very much like to have Miss Kirk again on my staff and my advice to you is to take her if her services are still available.

3. STATEMENT OF PROFESSOR R. A. WILSON, HEAD OF THE ENGLISH DEPARTMENT  
OF THE UNIVERSITY OF SASKATCHEWAN

It just happens that among the students I have had in seventeen years as head of the English Department here Miss Kirk is one of the few whom I can recommend for the position you describe almost without any reserving qualifications. You say the position "requires real teaching ability and fineness of appreciation for the language and the literature". Miss Kirk has that combination in what I think a rather unusual degree. What strikes one first in her make up is the crispness and definiteness with which her mind works. Her fineness of appreciation for the language and literature strikes one later and as it were as a kind of, after product of her exactness in grasping and discussing the person or idea in question. Yet the feeling and appreciation for the language and literature are the things towards which she works from the beginning.

She is careful and exact in her work, thorough and conscientious yet without pedantry, and she has a splendid character; loyal and congenial to her colleagues and superiors, and absolutely trustworthy. She is widely read and well trained in English literature, a result of her own ability, interest and industry.

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commendations for Miss Kirk-Cont'd.

Looking over what I have just written I have a fear that it may possibly strike you as rather exaggerated praise. That, however, is not the case. I have a high regard for Miss Kirk, both for her natural ability and training and for her character; I know her well both as a student, and as an essay reader in my own department while working for her M.A. degree, and I have tried to set down my judgment about her quite accurately. If you should decide to accept her application I feel sure you will not be disappointed in your choice.

4. STATEMENT OF DR. W. P. THOMSON, BIOLOGY DEPARTMENT OF UNIVERSITY OF SASKATCHEWAN.

Modest, rather retiring, not very forceful; character, excellent. A very fine girl of first-rate ability, who has, by now, probably overcome her shyness.

5. STATEMENT OF S.V.M. BLEAKLEY, A FRIEND AND A HIGH SCHOOL TEACHER.

Miss Kirk is of Irish extraction with a goodly share of natural charm in her marked straight forwardness. I consider her a true Christian.

I have found Miss Kirk charming as a companion to work with as well as play. In a residential school she sought out the obscure students and was untiring in her efforts to encourage them in all phases of their activities. I could foresee her becoming a part of any institution with which she were willing to identify herself.

6. STATEMENT OF MR. J. A. MCLEOD, HIGH SCHOOL INSPECTOR IN REGINA, SASKATCHEWAN.

I have reason to believe that her character is excellent. Dr. Stapleford, president of Regina College, when Miss Kirk worked last year, regards her as a superior woman in every respect. Obviously my acquaintance with her is too slight to warrant a very definite estimate. However, my impression is that she should be ranked among the strong personalities. The only negative characteristic that I recall is that her oral expression lacks distinction or impressiveness.

7. STATEMENT OF MISS GERTRUDE L. RUTHERFORD, SECRETARY OF THE STUDENT CHRISTIAN MOVEMENT OF CANADA.

Miss Florence Kirk has her Master's degree from the University of Saskatchewan, has had a wide experience of teaching and is an excellent person. For the last two years, I have been closely connected with her as she has headed up the religious work in the Residential college at Regina.

She is an unusually fine person with a gift of co-operation with other people and encouraging all about her in the efforts that are being forwarded to improve the life of the community in which she shares.

Recommendations for Miss Kirk-Cont'd.

8. STATEMENT OF PROFESSOR J. A. MACDONALD, HEAD OF THE FRENCH DEPARTMENT OF THE UNIVERSITY OF SASKATCHEWAN.

Although I have no definite idea of the nature of the English courses you refer to, yet I do not hesitate to recommend Miss Kirk to you. She is very bright and adaptable, and I have every confidence that she would soon fit in to your system. As a student here she was thought a good deal of, not only for her intellectual qualities, and her capacity for work, but also for her general sterling character. You can depend on it Miss Kirk will have a high sense of responsibility and will do her utmost to faithfully discharge her duty. She is very intelligent. I cannot say anything about her as a teacher for I have not any information on that point. I should expect her to be a good teacher.

9. STATEMENT OF DR. LARNE MCTAVISH, MINISTER OF THE CHURCH MISS KIRK ATTENDS IN SASKATOON.

Miss Kirk is one of our finest young women and I recommend her with no mental reservations whatever. In every respect I regard Miss Florence Kirk as an exceptionally fine girl and would most heartily commend her to you. She comes of a splendid family, is a fine student and possessed of a gracious Christian spirit and strength of character.

10. STATEMENT OF MRS. CLARENCE HALLIDAY, DEAN OF REGINA COLLEGE WHEN MISS KIRK WAS A STUDENT THERE.

I do not feel that I am in a position to answer the detailed questionnaire which you have enclosed as it is eleven years since I have seen her. At that time, she graduated from Regina College, where I held the position of Dean of Women. She was a very clever student of English, assiduous and amiable, interested in the religious activities of the girls, and altogether desirable. Since then, she has taken her Master of Arts from the Provincial University and been teaching. The President of the College, who was my guest in Saskatoon a few weeks ago, was giving me a very favorable report of her work at present, and he remarked how splendidly she has developed. Further than that, I could not say. It is a pleasure to have an opportunity to write you regarding Florence Kirk.

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11. STATEMENT OF MR. A. B. ROSS, INSPECTOR, AT THE NORMAL SCHOOL, REGINA, SASKATCHEWAN.

Miss Kirk is a young lady of strong personality and would be an influence in directing young people. I have observed her work as a teacher and have no hesitation in saying that she has a fine appreciation of the English language and its literature. In short, Miss Kirk, in my opinion, would be an acquisition to any College wishing a teacher in English Literature or in French.

12. STATEMENT OF DR. JOHN LOTHIAN, PROFESSOR OF ENGLISH LITERATURE, UNIVERSITY OF SASKATCHEWAN.

It is with considerable pleasure that I reply to your inquiry regarding Miss Florence A. Kirk's qualifications for an academic post in China.

I have known Miss Kirk well for the last ten years, as undergraduate in this University, school-teacher in the Province graduate student and reader on the English staff here, and instructor in English at Regina College. In every capacity she has shown herself entirely capable and satisfactory.

Her scholastic record, of which doubtless you have a copy, speaks for itself. She is one of the best students we have had in the English department in the last ten years.

Apart from scholastic qualifications, I think Miss Kirk has qualities of mind and character which fit her admirably for the post you describe. Her judgment is sound, without being stereotyped or dogmatic. She is not erratically brilliant, nor is her success due to mere slogging industry. Her work, both as a student, as a teacher, is marked by sound level-headedness and practical ability. She is of the good teacher type, capable, regular, industrious, and sympathetic, entirely dependable and reliable in every way. She has enough common sense to know the value of conventions and formulae in the teaching of literature, and enough experience and capacity for individual judgment to know how little these things matter in the end. I have had occasion as her class instructor and as examiner for Regina College to look closely into her work both as student and as teacher over a period of years. I know of no one whom I could more heartily recommend to the choice of your electors.

13. STATEMENT OF MISS EDITH BROWN, ASSISTANT PROFESSOR OF ENGLISH AND WARDEN OF SASKATCHEWAN HALL. (WOMEN'S RESIDENCE).

Miss Kirk has a fine physique, a great capacity for work, a gracious personality, is an enthusiastic Christian and is of the type that promises to wear well.

Your letter has followed me into a remote spot in British Columbia where mails are infrequent. Hence, I am afraid, some delay in the answering.

I think I can express what I feel about Miss Kirk better in letter form than in answers to the questions.

My contacts with her have been abruptly of an unofficial kind. I got to know her in her student days through the meetings of a small Literary Society and through the Student Christian

Recommendations for Miss Kirk-Cont'd.

Statement of Miss Edith Brown:-

- Movement, in both of which she took an active part. I have had opportunities of talking over work with her during the years in which she has been teaching but have not any first hand knowledge of her achievement there. Her attitude to her problems always seemed very sound and intelligent.
- She was a keen and competent student and belong to a family all of whom are well above the average for scholarship and some of whom have achieved distinction. I am convinced that she has an intelligent grasp of essential Christianity and a faith based on experience. She struck me as possessing a genuine spirituality.
- She has a magnificent energy and a thoroughly sane outlook. She has refinement too, in the true sense of the word, if one means by it a quick appreciation of the needs and feelings of others.
- I do not know of any personal problem or disqualification which would unfit her for the work for which she is applying.
- I should expect her to become an exceedingly valuable member of a college staff, ready to throw herself heart and soul into any enterprise to be undertaken.

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219 York Street  
Fredericton, N. B.  
July 20, 1932

My dear Miss Griest:

I have just received your letter of the eighteenth and, although I do not feel I can be of great assistance to you, I am glad to send you a few words in regard to Miss Kirk. She was a member of my class at the University of Saskatchewan, but I did not know her intimately. At the time I knew her, seven years ago, she appeared to be a person who would fit into just such a position as she is applying for now. She was an industrious, upright, student who seemed to possess considerable initiative.

No doubt she has given you the same references I am suggesting - Professor Maddonald and Wilson. There are no other names I could suggest as I did not know any of Miss Kirk's friends. My uncle would, I am sure, be glad to write you in regard to Miss Kirk but at the present time he is busy at Ottawa where the Royal Railway Commission, of which he is a member, is preparing its report for submission to the Federal Government the end of this month, and I do not know his present address. He was here two weeks ago and I am sorry your letter was not at hand then.

If there is yet time to write to Saskatoon, I suggest that you get in touch with Miss Bernadine Hoeschen, 309 Saskatchewan Crescent. Miss Hoeschen was also a member of my class. She is a Saskatoon girl herself and she will probably know something of Miss Kirk's activities and character development during the past few years. Miss Hoeschen has lived in Saskatoon since graduating with the exception of two or three years. One of the intervening years was spent at Columbia where she obtained her A.M. in Latin and the year following that she taught at The Ethel Walker School. She will, therefore, know the type of person appointed to the faculty of American private schools and colleges, and having lived in Saskatoon more recently than I have she should be able to assist you in a more definite way than I am able to do.

My impression of Miss Kirk, from the memories of our college days, is that she would do well in Gingling College. She has no evident peculiarities and would, I feel, adjust herself easily to the life at the College. I did not know her family but I judged them to be of good christian stock. I regret that I cannot be more definite in my statement.

Sincerely yours,

*Dorothy J. McFarlane*

0237

College of Education  
University of Toronto  
Toronto Ontario

July 22, 1932

Miss Rebecca H. Guest,  
Lancaster,  
Penna.

Dear Madame,

(2) [Your letter of the 15<sup>th</sup> inst.  
was forwarded to me today  
and in reply to your enquiries  
re - Miss Florence & Birk I might  
say that this is a teacher that  
I would very much dislike to  
see lost to the teaching profession  
of our province. She is a  
splendid teacher, outstanding

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JUL 22 1932

mentally, morally and physically.  
She has a splendid disposition  
and personality and works  
well with other members of the  
staff. I would very much  
like to have Miss Kirk again  
on my staff and my advice  
to you is to take her if  
her services are still available.]

Yours truly,

W. B. Thomson B.A.

Principal.

Yellow Green N.S.

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Resurrection R. V. G.

# The Woman's Missionary Society

OF

## The United Church of Canada

GENERAL SECRETARY  
MISS WINNIFRED THOMAS

EXECUTIVE MISSION SECRETARY  
MRS. ANSON SPOTTON

GENERAL OFFICES: 412-413 WESLEY BUILDINGS  
TORONTO - CANADA

PRESIDENT  
MRS. C. R. CROWE  
284 WOOLWICH STREET, GUELPH, ONT.

TREASURER  
MRS. ALFREDO TAGLIATELA

ASSISTANT TREASURER  
MISS MYRTLE BUCK

July 23rd, 1932.

Miss Rebecca W. Griest,  
208 South Queen Street,  
Lancaster, Pa.

Dear Miss Griest,-

Miss Hodge's letter regarding Miss Kirk was forwarded to me, since Miss Jamieson was married in March and is therefore no longer acting as General Secretary of the Dominion Board of the Woman's Missionary Society. We miss her very much and at present we have no one in the office of General Secretary. It is to be my privilege to take up this work on the 1st of September, and in the meantime I am continuing as Candidate Secretary.

Fortunately, we were having a special meeting of the Candidate Committee on Tuesday, and a meeting of the sub-Executive yesterday. It was therefore possible for us to secure official action in connection with your request for co-operation in the appointment of Miss Kirk to the staff of Ginling College. It was unanimously agreed that we should comply with your request.

We are asking Mrs. Meuser of Saskatoon (611 University Drive) to interview Miss Kirk on behalf of the Dominion Board of the Woman's Missionary Society. Mrs. Meuser is the wife of one of our missionaries in West China and is the Candidate Advisor for the Saskatchewan Conference Branch. I am sure that you can reply upon her judgment. I am asking her to report direct to you and to send to us a copy of her letter. Mrs. Meuser will also be very helpful to Miss Kirk, should she receive this appointment, since she has had experience in travelling back and forth to China.

I happen to know Miss Kirk personally, as she was my Hostess when I visited Regina College a year ago. I believe that she is just the type of person whom you would like to have for this important piece of work. I can heartily recommend her, for I believe that she is not only an excellent teacher but a young woman who has taken a deep interest in the Church and in the Student Christian Movement. When she was on the staff of the Ladies' College in Regina she was the teacher who could be depended upon to give leadership in connection with the religious life of the girls. I was very much impressed with her sincere interest in the purpose of my visit, which was to present to the students Missions as a vocation. Miss Kirk is also well known to Miss Gertrude Rutherford, the Associate Secretary of the Student Christian Movement of Canada and a member of the Candidate Committee of the Dominion Board.

The sub-Executive was of the opinion that we could not consider Miss Kirk as a full missionary of the Dominion Board should she receive appointment to Ginling College. It was unanimously agreed, however, that subject to a satisfactory report from Mrs. Meuser, we would endorse her appointment and consider it a privilege that she should be regarded as a representative of the United Church of Canada on the staff of Ginling College.

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JUL 23 1932

Should Miss Kirk be appointed we shall be glad to co-operate with your Committee in arranging for her passport and transportation. Owing to the fact that a number of officers are out of the city during the summer months, it was agreed that I should keep in touch with you regarding this matter. Will you therefore let me know what action is taken regarding Miss Kirk and also when you wish her to sail for China and from what port. We shall then make all arrangements for her sailing and, as Miss Hodge suggests, send the account to the treasurer of Ginling College, Mr. Russell Carter of New York.

It is a joy to us to be able to co-operate with you in this matter, and we trust that Miss Kirk may prove a very satisfactory teacher.

Yours sincerely,

*Winnifred Thomas*  
Acting Candidate Secretary.

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copy from letter

from Acting Candidate

Secretary of

W. M. S. of United

Church of Canada

July 23, 1932.

Dear Miss Hodge:-

Your letter to Miss Jamieson was forwarded to me, and I was fortunate enough to be able to present it to a meeting of the Candidate Committee which was held on Tuesday, July 19th, as well as to a meeting of the sub-Executive yesterday morning. Apparently you have not heard the news about Miss Jamieson. She was married to Dr. Frank Day early in March and has been spending the last few months in the Mediterranean. Her home will be in Chicago, and I know that she will continue to take an active part in missionary work. We are missing her very much, and for the time being we have no General Secretary. It is going to be my privilege to take over this work on the 1st of September, and in the meantime I am continuing my work as Candidate Secretary.

Dr. Wallace, the Chancellor of Victoria University, wrote to me some months ago regarding openings in Ginling College. I was very much pleased to learn that Miss Florence Kirk may be appointed to the staff of the college. I happen to know her personally and I believe that she is admirably suited for such a position. It will be a privilege for her to have this experience and I believe that she will make a real contribution as a member of the staff.

It was unanimously agreed by the sub-Executive that we should co-operate with you in the appointment of Miss Kirk. We are asking Mrs. E. N. Meuser of Saskatoon to interview Miss Kirk on behalf of the Dominion Board of the Woman's Missionary Society. Mrs. Meuser is the wife of one of our missionaries in West China. She is now the Candidate Advisor of the Saskatchewan Conference Branch. I am sure that you will be able to rely upon her judgment. Miss Kirk is also well known to Miss Gertrude Rutherford, who is the Associate General Secretary of the Student Christian Movement of Canada, and a member of the Candidate Committee of the Dominion Board. I am asking Mrs. Meuser to send her report direct to Miss Griest. I am also writing today to Miss Griest, and am asking her to get in touch with me as soon as Miss Kirk's appointment has been confirmed. I shall then arrange with the treasurer's department for Miss Kirk's transportation to China.

The sub-Executive was of the opinion that we could not recommend Miss Kirk as a missionary in full standing under the Dominion Board. We are confident, however, that we can endorse her appointment and will be delighted to have her recognized as a representative of the United Church on the staff of Ginling College.

You will be glad to know that no expense will be involved in connection with Mrs. Meuser's interview, since Miss Kirk's home is in Saskatoon. We shall forward to the treasurer a statement regarding the expenses in connection with Miss Kirk's passport and transportation. We trust that she may receive appointment and that she may prove to be the type of a teacher whom you need for this important piece of work in China.

I trust that I may have the privilege of meeting you at some time in the future

WINNIFRED THOMAS.

0242

THE WOMAN'S MISSIONARY SOCIETY  
OF  
THE UNITED CHURCH OF CANADA  
412-413 Bealey Buildings  
Innis, Canada.

*Copy:*

*Letter in reply to  
Mrs. Hodge letter  
asking of this Board  
July 23, 1932. Cured 1) Arrays  
for interview*

Dear Miss Griest:-

Miss Hodge's letter regarding Miss Kirk was forwarded to me, since Miss Jamieson was married in March and is therefore no longer acting as General Secretary of the Dominion Board of the Woman's Missionary Society. We miss her very much and at present we have no one in the office of General Secretary. It is to be my privilege to take up this work on the 1st of September, and in the meantime I am continuing as Candidate Secretary.

Fortunately, we were having a special meeting of the Candidate Committee on Tuesday, and a meeting of the sub-Executive yesterday. It was therefore possible for us to secure official action in connection with your request for co-operation in the appointment of Miss Kirk to the staff of Ginling College. It was unanimously agreed that we should comply with your request.

We are asking Mrs. Meuser of Saskatoon (611 University Drive) to interview Miss Kirk on behalf of the Dominion Board of the Woman's Missionary Society. Mrs. Meuser is the wife of one of our missionaries in West China and is the Candidate Advisor for the Saskatchewan Conference Branch. I am sure that you can rely upon her judgment. I am asking her to report direct to you and to send to us a copy of her letter. Mrs. Meuser will also be very helpful to Miss Kirk, should she receive this appointment, since she has had experience in travelling back and forth to China.

I happen to know Miss Kirk personally, as she was my Hostess when I visited Regina College a year ago. I believe that she is just the type of person whom you would like to have for this important piece of work. I can heartily recommend her, for I believe that she is not only an excellent teacher but a young woman who has taken a deep interest in the Church and in the Student Christian Movement. When she was on the staff of the Ladies' College in Regina she was the teacher who could be depended upon to give leadership in connection with the religious life of the girls. I was very much impressed with her sincere interest in the purpose of my visit, which was to present to the student Missions as a vocation. Miss Kirk is also well known to Miss Gertrude Rutherford, the Associate Secretary of the Student Christian Movement of Canada, and a member of the Candidate Committee of the Dominion Board.

The Sub-Executive was of the opinion that we could not consider Miss Kirk as a full missionary of the Dominion Board should she receive appointment to Ginling College. It was unanimously agreed, however, that subject to a satisfactory report from Mrs. Meuser, we would endorse her appointment and consider it a privilege that she should be regarded as a representative of the United Church of Canada on the staff of Ginling College.

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JUL 23 1932

Should Miss Kirk be appointed we shall be glad to co-operate with your Committee in arranging for her passport and transportation. Owing to the fact that a number of officers are out of the city during the summer months, it was agreed that I should keep in touch with you regarding this matter. Will you therefore let me know what action is taken regarding Miss Kirk and also when you wish her to sail for China and from what port. We shall then make all arrangements for her sailing and, as Miss Hodge suggests, send the account to the treasurer of Ginling College, Mr. Russell Carter of New York.

It is a joy to us to be able to co-operate with you in this matter, and we trust that Miss Kirk may prove a very satisfactory teacher.

Yours sincerely,

Winnifred Thomas,  
Acting Candidate Secretary.

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# STUDENT CHRISTIAN MOVEMENT OF CANADA

IN AFFILIATION WITH THE  
WORLD'S STUDENT CHRISTIAN FEDERATION

PROFESSOR W. T. MACCLEMMENT, CHAIRMAN  
MARY SIBLEY, VICE-CHAIRMAN  
J. C. CLOUGH, TREASURER

72 AVENUE ROAD  
TORONTO 5

CABLE ADDRESS—"STUDENTMOV TORONTO"

SECRETARIES:  
MURRAY G. BROOKS  
GERTRUDE L. RUTHERFORD  
HENRY R. C. AVISON  
HUGH MACMILLAN  
MARGARET DAWSON

July 23rd, 1932

Miss Rebecca W. Griest  
208 South Queen St.  
Lancaster Penna.

My dear Miss Griest:

In reply to your letter of July 18th with regard to Miss Florence A. Kirk, I am sending you a copy of my letter to Miss Minnie Vautrin. I am not sure whether this has been forwarded to you. I am returning, also, the form which you sent with the ratings on characteristics. I find it very difficult to make ratings of this kind with any degree of satisfaction because they mean so little unless you know the person who does the rating. However, I have done it as honestly as I can and hope that it may be helpful to you.

It seems hardly necessary to say again what I said in the earlier letter, but I want you to know that I think of Miss Kirk as an exceptionally able person. Her willingness to use all of her ability in a job is probably her finest characteristic. I have no doubt at all that she would make an excellent contribution to the life of Ginling College and that she would be appreciated by the administrators and the members of the staff.

Yours very sincerely,

*Gertrude L. Rutherford*

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University of Saskatchewan

Regina, Ont. Can.

Saskatoon, Saskatchewan

DEPARTMENT OF ENGLISH

July 25, 1932

Miss Rebecca W. Giest,

Laurel, Penn. U.S.A.

My dear Miss Giest,

Your letter of July 15 regarding Miss Florence Kirk just reached me here yesterday. I hope this reply will not be late.

3) [It just happens that among the students I have had in seventeen years as head of the English department here Miss Kirk is one of the few whom I can recommend for the position you describe almost without any reserving qualifications. You say the position "requires real teaching ability and fineness of appreciation for the language and the literature." Miss Kirk has that combination in what I think a rather unusual degree. What strikes one first in her make up is the crispness and definiteness with which her mind works. Her fineness of appreciation for the language and literature strikes one later and as it were as a kind of, after-product of her exactness in grasping and discussing the form or idea in question. Yet the feeling and appreciation for the language and literature are the things towards which she works from the beginning.

She is careful and exact in her work, thorough and conscientious yet without pedantry, and then she has a splendid character, loyal and congenial to her colleagues and superiors, and absolutely trustworthy. She is widely read and well trained in ~~her~~ ~~department~~ English literature, a result of her own ability, interest and industry.

0246

JUL 25

University of Saskatchewan

1932

Saskatoon, Saskatchewan

DEPARTMENT OF ENGLISH

Looking over what I have just written I have a fear that it may possibly strike you as rather exaggerated praise. That, however, is not the case. I have a high regard for Miss Kirk, both for her natural ability and training and for her character; I know her well both as a student, and as an essay reader in my own department while waiting for her M.A. degree, and I have tried to set down my judgment about her quite accurately.

If you should decide to accept her application I feel sure you will not be disappointed in your choice.]

Very sincerely yours

R. A. Wilson

Head of Department of English,  
University of Saskatchewan

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as from The University of Saskatchewan.  
Saskatoon.  
Saskatchewan.

July 26<sup>th</sup>. 1932.

Miss Rebecca W. Priest,  
208, South Queen Street.  
Lancaster. Penna.

Dear Miss Priest.

#13

[ Your letter has followed me into  
a remote spot in British Columbia where mails are  
unfrequent. Hence, I am afraid, some delay in  
the answering.

I think I can express what I feel  
about Miss Kirk better in letter form than  
in answers to her questions.

My contacts with her have been  
chiefly of an unofficial kind. I got to know  
her in her student days through the meetings  
of a small literary society & through the  
Student Christian movement, in both of  
which she took an active part.

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JUL 26 1932

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I have had opportunities of talking over work with her during the years in which she has been teaching, but have not any first hand knowledge of her achievements there. Her attitude to her problems always seemed very sound and intelligent.

She was a keen & competent student & belongs to a family, all of whom are well above the average for scholarship, & some of whom have achieved distinction. I am convinced that she has an intelligent grasp of essential Christianity, & a faith based on experience. She struck me as possessing a genuine spirituality.

She has a magnificent energy & a thoroughly sane outlook. She has refinement too, in the true sense of the word, & one means to it a quick appreciation of the needs & feelings of others.

I do not know of any personal problem or disqualification which would unfit her for the work for which she is applying.

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JUL 26

1932

[37]

I should expect her to become an exceedingly  
valuable member of a college staff, ready  
to throw herself heart and soul into any  
enterprise she undertook.]

Yours sincerely,

Edith Brown.

Assistant Professor of English and  
Warden of Saskatchewan Hall.  
(Women's Residence).

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309 Saskatchewan Crescent,  
Saskatoon, Sask.,  
July 26, 1932.

Miss Rebecca W. Priest,  
208 South Main Street,  
Langhorne, Penna.

Dear Miss Priest:

I am sorry to say that my information about Miss Kirk is hardly more recent than Miss McFarlane's. Miss Kirk and I were students at the University of Saskatchewan at the same time, but since graduation, we have met at very rare intervals, so that what information I can give you is based on college associations for the most part. As to her scholarship and genuine Christian character, I can vouch. Moreover she comes of a family of rare intellectual ability. I have heard very favourable reports of her teaching ability. I have not checked the list of characteristics you included, because I feel that my knowledge

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JUL 26 1932

of the more intimate parts of Miss Kirk's character is insufficient. But certainly, from impressions of four years of work together, I feel that Miss Kirk is an admirable woman, likely to do credit to any institution.

Sincerely,  
Benjamin Hoerchen

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Oshawa Ont July 26/1932.

Miss Rebecca W. Ernest,

208. South Queen St.

Lawrence Penna.

Dear Miss Ernest:-

Am enclosing the form you sent me re Miss Florence Kirk. Please pardon delay which was occasioned by my being on the move from Sudbourn Sask. to Oshawa Ontario, so that your letter did not reach me till last night when we arrived here.

(1) [Miss Kirk is one of our finest young women and I commended her with no mental reservations whatever.]

Sincerely yours

R. Donald Smith.

King Street United Church

139 King Street East

Oshawa, Ont.

Ans. 7/27/32

# The Woman's Missionary Society

OF

## The United Church of Canada

GENERAL SECRETARY  
MISS WINNIFRED THOMAS

EXECUTIVE MISSION SECRETARY  
MRS. ANSON SPOTTON

GENERAL OFFICES: 412-413 WESLEY BUILDINGS  
TORONTO - CANADA

PRESIDENT  
MRS. C. R. CROWE  
284 WOOLWICH STREET, GUELPH, ONT.

TREASURER  
MRS. ALFREDO TAGLIALATELA

ASSISTANT TREASURER  
MISS MYRTLE BUCK

*Return to M. E. H.*

July 23rd, 1932.

*Rec'd 7/27/32*

Miss Margaret E. Hodge,  
112 W. Gravers Lane,  
Philadelphia, Pa.

Dear Miss Hodge,-

Your letter to Miss Jamieson was forwarded to me, and I was fortunate enough to be able to present it to a meeting of the Candidate Committee which was held on Tuesday, July 19th, as well as to a meeting of the sub-Executive yesterday morning. Apparently you have not heard the news about Miss Jamieson. She was married to Dr. Frank Day early in March and has been spending the last few months in the Mediterranean. Her home will be in Chicago, and I know that she will continue to take an active part in missionary work. We are missing her very much, and for the time being we have no General Secretary. It is going to be my privilege to take over <sup>the</sup> work on the 1st of September, and in the meantime I am continuing my work as Candidate Secretary.

Dr. Wallace, the Chancellor of Victoria University, wrote to me some months ago regarding openings in Ginling College. I was very much pleased to learn that Miss Florence Kirk may be appointed to the staff of the college. I happen to know her personally and I believe that she is admirably suited for such a position. It will be a privilege for her to have this experience and I believe that she will make a real contribution as a member of the staff.

It was unanimously agreed by the sub-Executive that we should cooperate with you in the appointment of Miss Kirk. We are asking Mrs. E. N. Meuser of Saskatoon to interview Miss Kirk on behalf of the Dominion Board of the Woman's Missionary Society. Mrs. Meuser is the wife of one of our missionaries in West China. She is now the Candidate Advisor of the Saskatchewan Conference Branch. I am sure that you will be able to rely upon her judgment. Miss Kirk is also well known to Miss Gertrude Rutherford, who is the Associate General Secretary of the Student Christian Movement of Canada, and a member of the Candidate Committee of the Dominion Board. I am asking Mrs. Meuser to send her report direct to Miss Griest. I am also writing to-day to Miss Griest, and am asking her to get in touch with me as soon as Miss Kirk's appointment has been confirmed. I shall then arrange with the treasurer's department for Miss Kirk's transportation to China.

*Can you  
make tentative  
2<sup>nd</sup> of Sept. appoint-  
ment at once.*

The sub-Executive was of the opinion that we could not recommend Miss Kirk as a missionary in full standing under the Dominion Board. We are confident, however, that we can endorse her appointment and will be delighted to have her recognized as a representative of the United Church on the staff of Ginling College.

You will be glad to know that no expense will be involved in connection with Mrs. Meuser's interview, since Miss Kirk's home is in Saskatoon. We shall forward to the treasurer a statement regarding the expenses in connection with Miss Kirk's passport and transportation. We trust that she may receive appointment and that she may prove to be the type of teacher whom you need for this important

I trust that I may have the privilege of meeting you at some time in the future.

Yours sincerely,

*Winnifred Thomas*

Acting Candidate Secretary.

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JUL 29 1932

THE BOARD OF FOREIGN MISSIONS  
OF THE PRESBYTERIAN CHURCH IN THE U. S. A.  
156 FIFTH AVENUE  
NEW YORK

MEDICAL DEPARTMENT  
E. M. DODD, M.D.

July 28, 1932  
Dict. July 27th

Miss Minnie V. Sandberg  
152 Madison Ave.  
New York, N.Y.

My dear Miss Sandberg:

The medical report for Miss Florence Kirk seems to be a very satisfactory one. I see no reason for dissenting from the favorable recommendation of the physician; and would add my approval.

It is worth noting that her immunizations, both smallpox vaccination and typhoid inoculation, should be renewed before she goes to the field.

I wish our candidates were always as clear cases as her's seems to be.

Very sincerely,



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University of Saskatchewan

Saskatoon, Saskatchewan  
July 29th, 1932.

DEPARTMENT OF ENGLISH

Miss Rebecca M. Griesh,  
208 South Queen Street,  
Lancaster,  
Penn., U. S. A.

My dear Miss Griesh:-

It is with considerable pleasure that I reply to your inquiry regarding Miss Florence A. Kirk's qualifications for an academic post in China.

I have known Miss Kirk well for the last ten years, as undergraduate in this University, school-teacher in the Province, graduate-student and reader on the English staff here, and instructor in English at Regina College. In every capacity she has shown herself entirely capable and satisfactory.

Her scholastic record, of which doubtless you have a copy, speaks for itself. She is one of the best students we have had in the English Department here in the last ten years.

4 12  
Apart from scholastic qualifications, I think Miss Kirk has qualities of mind and character which fit her admirably for the post you describe. Her judgment is sound, without being stereotyped or dogmatic. She is not erratically brilliant, nor is her success due to mere slogging industry. Her work, both as a student and as a teacher, is marked by sound level-headedness and practical ability. She is of the good teacher type—capable, regular, industrious, and sympathetic, entirely dependable and reliable in every way. She has enough common sense to know the value of conventions and formulae in the teaching of literature, and enough experience and capacity for individual judgment to know how little these things matter in the end. I have had occasion as her class instructor and as examiner for Regina College to look closely into her work both as student and as teacher over a period of years: I know of no one whom I could more heartily recommend to the choice of your electors. 7

Yours very truly,

*John M. Lothian*

John M. Lothian, M. A.,  
Professor of English Literature

JML/DVS.

0256

THE WOMAN'S MISSIONARY SOCIETY  
OF  
THE UNITED CHURCH OF CANADA  
Saskatchewan Conference Branch.

*Report on Interview  
arranged by the United  
Church of Canada at  
their Lodge request*

611 University Drive,  
Saskatoon, Sask., Canada  
July 30, 1932.

Miss Rebecca W. Griest,  
208 South Queen St.,  
Lancaster, Penna.

Dear Miss Griest:-

On behalf of our Dominion Board, I was asked to interview Miss Florence Kirk. It was a peculiar pleasure to accede to the request, as I believe Miss Kirk to be a Christian Young woman of sterling character whom I know and respect. She is wholesome, the salt-of-the-earth type, in the pure sense of that word. If you knew her grand old parents, you'd be surprised if she could be otherwise. Her father is a member, for instance, of the Board of the British and Foreign Bible Society in this city.

In respect to her theological position, I feel as we say in China, that you can "rest your heart". Here are some sentences culled from her remarks during our conversation respecting Christ and His work: "other great teachers give us rules for proper living, to guide individuals and groups; Christ gives us that plus a revelation of God, a Spirit that fills the rules-for-living with meaning, and makes it easier to live up to the rules themselves-Christ's teaching isn't the stereotyped kind, but something with life in it-Christ, tho' human, is more than man, He is divine, and took on human form so that He might interpret God to us-He is the Son of God; He is far more than a gifted thinker who saw to the root of the problems of His day and all days-His death-the supreme act of mediation. Christ is the way. He it is who makes the abundant life possible".

I would like to say that Miss Kirk is the kind of young woman I have joyous conviction in recommending for Foreign Missionary work. I consider she has the sort of Christianity that's contagious; she seems to live her creed.

I shall be honored to help your Committee or Miss Kirk in any way I can in this connection.

Yours very sincerely,

(Mrs. E.N.) Edna May Meuser  
Candidate Adviser for the  
Saskatchewan Branch.

*(formerly a missionary in West China)*

0257

[1]

The Woman's Missionary Society

OF

The United Church of Canada

Saskatchewan Conference Branch

611 University Drive,  
Saskatoon, Sask., Can.,

July 30, 1932,

Mrs Rebecca W. Guest,  
208 South Queen St.,  
Harrisburg, Pa.,  
U. S. A.

Dear Mrs Guest,

On behalf of our Dominion Board, I was asked to interview Mrs Florence Kirk. It was a peculiar pleasure to accede to the request, as I believe Mrs Kirk to be a Christian young woman of sterling character whom I know and respect. She is wholesome, the salt-of-the-earth type, in the pure sense of that word. If you knew her grand old parents, you'd be surprised if she could be otherwise. Her father is a member, for instance, of the Board of the British and Foreign Bible Society in this city.

In respect to her theological position, I feel as we say in China, that you can "rest your head". Here are some sentences <sup>her remarks during</sup> culled from our conversation, respecting Christ and His work: "Other great teachers

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The Woman's Missionary Society

OF

The United Church of Canada

Saskatchewan Conference Branch

JUL 30

1932

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give us rules for proper living, to guide individuals and groups; Christ gives us that plus a revelation of God, a Spirit that fills the rules - for - living with meaning, and makes it easier to live up to the rules themselves..... Christ's teaching isn't the stereotyped kind, but something with life in it..... Christ, tho' human, is more than man, He is divine, and took on human form so that He might interpret God to us... He is the Son of God; He is far more than a gifted thinker who saw to the root of the problems of His day and all days.... His death - the supreme act of mediation... Christ is the way.. He it is who makes the abundant life possible".

I would like to say that Mrs Kirk is the kind of young woman I have joyous conviction in recommending for Foreign Missionary work. I consider she has the sort of Christianity that's contagious; she seems to live her creed.

I shall be honored to help your Committee or Mrs Kirk in any way I can in this connection.

Yours very sincerely,

(Mrs. E.N.) Gene May Neuse,

Candidate Advisor for the Saskatchewan Branch.

BIOGRAPHICAL SKETCH OF MISS FLORENCE KIRK  
CANDIDATE FOR ENGLISH  
GINLING COLLEGE, NANKING, CHINA.

My parents are Canadian, of Irish descent. They were both born in Ontario, Canada, came of fine homes, and were highly respected in the community. To make better opportunities for their family of five boys and two girls they moved the 2000 miles west to Saskatchewan in 1911 and homesteaded. We have loved Western Canada, have had prosperity, and have received education. I have one brother a medical doctor; one will have his Ph. D. next year from Ames, Iowa; two have B. Sc. degrees, another an associate degree in agriculture, and my sister is a graduate nurse.

My family has been interested in church work, belonging to the Methodist church and subsequently to the United Church of Canada. I have aided in choir work, Sunday School, Young People's society's S.C.M., S.V.M., and I have had supervision of S.C.M. for the last year in Regina College. In Regina College, the S.C.M., has been a growing influence, as Gertrude Rutherford who visits us will tell you. I enjoy working with young people, particularly of high school and university ages. Regina College was a co-educational residence school under the contract of the United Church and I enjoyed the contact with students made possible in a residence school.

We have a quiet home life in the city of Saskatoon, but we have abundance of friends whom we welcome.

I have had excellent health, and have not missed a day's school, either as student or teacher in the last ten years. I have abundant energy and am enthusiastic about teaching. I think I have the faculty of being friendly and I have many good friends with former teachers, students of my own and among those I meet.

My leisure time is occupied chiefly in reading. I am also fond of sports, (skating, tennis, badminton, et c.,) but am not proficient in any one. I have played violin for a number of years but am an indifferent musician. I do not find much time for fancy work but occasionally do some. I am not fond of formal social affairs, but have arranged for teas and socials, and I thoroughly enjoy having my friends around me. I like housework. This year I took a class in Greek to utilize some spare hours.

As for religious convictions, my great conviction is that Jesus Christ is the Son of God, and the finest pattern for me to follow. Prayer is one of the best means of keeping oneself attuned to fine things.

When I first heard of Ginling College, I was interested because it seemed to offer, in a modified form, a chance to doing missionary work, a dream I had from the days of S.V.M. conferences in Des Moines and Indianapolis (both of which I had the good fortune to attend). Then, too I heard there were available English openings, and I enjoy teaching English more than any other subject. I have had some experience in teaching English to Central Europeans.

My parents are elderly, and I hesitated to even brooch the subject to them, but they think it would be a splendid opportunity.

I am enclosing a snapshot of myself, taken this last winter at Regina College. I am five foot, five and one-half inches in height, weigh 140 pounds, have brown hair and fair complexion.

I am afraid this may sound boastful, but I trust it will serve as an introduction.

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Candidate Blank # 2

Question 23.

My parents are Canadian, of Irish descent. They were both born in Ontario, Canada, come of fine homes, and were highly respected in the community. To make better opportunities for their family of five boys and two girls they moved the 200 miles west to Saskatchewan in 1911 and homesteaded. We have loved Western Canada, have had prosperity, and have received education. I have one brother a medical doctor; one who will have his Ph.D. next year from Ames, Iowa; two have B.Sc. degrees, another an associate degree in agriculture, and my sister is a graduate nurse.

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My parents are elderly, and I hesitated to even broach the subject to them, but they think it would be a splendid opportunity.

I am enclosing a snapshot of myself, taken this last winter at Regina College. I am 5 ft. 5 1/2 inches in height, weigh 140 lbs., have brown hair and fair complexion.

I am afraid this may sound  
boastful, but I trust it will serve as  
an introduction.

Yours very sincerely,

Florence A. Kirk, M.A.

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GINLING COLLEGE CONTRACT FOR THREE YEAR TERM

I accept an appointment to Ginling College, Nanking, China, as missionary teacher, for a term of three years on the following basis:

- 1.. Salary of \$864. Gold per annum (1728 Mexican) to be paid by the College; the same to begin upon arrival at Nanking and to cease at departure at end of term.
2. Necessary travel to Nanking and return by the shortest route to be paid by the college, the necessary items of expense incident to travel to be a non-personal charge, and an allowance of \$1.50 per day to be granted for personal expenses.
3. Regular travel allowance and proportionate furlough salary, beginning on arrival home by the most direct route, to be given those who expect to return to the college; one month's retiring allowance to be given to those not expecting to return.
4. Medical and surgical expenses to be paid by the college when incurred according to college regulations.
5. A furnished room to be provided by the College.
6. Assignment of work to be made by the faculty, all of whom share in the extra-curriculum activities of the College.
7. In case of resignation before the termination of the contract, for other than ill health, certified to by the College physician and one other missionary physician, a proportional refund on travel shall be made to the College.

Name.....*Florence A. Kier*.....

Date.....*Aug. 13, 1932*.....

The Ginling College Committee appoints.....*Florence A. Kier*.....  
to Ginling College for a term of three years on the above basis.

Chairman.....*Miss M. T. Sandberg*.....

Date.....*Aug. 9, 1932*.....

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June 25, 1932

Extract from a letter from Miss Florence A. Kirk, Regina College, Regina, Saskatchewan, Canada, concerning English vacancy at Ginling College:

"May I have some information about the English positions at Ginling College? I am not sure of my plans for next year and I have been attracted by the openings in your college.

"At present I am teaching in a United Church Co-Educational Residence School. I am a graduate from our provincial university, in Saskatchewan, obtaining my B.A. in '25 with High Honors in English and French and my M.A. in '29 in the same subjects. I have taught six years, five in high schools. For these last two years I have taught English in all the High School grades and English in Second Year Arts, for we have a "Junior College" here. English is the subject I like to teach, and am quite happy in my present curriculum."

Extract from a letter from Miss Gertrude L. Rutherford of the Student Christian Movement of Canada, 72 Avenue Road, Toronto 5, Canada, concerning Miss Florence A. Kirk:

"I am particularly interested in one of our teachers who has been a member of the staff of Regina College, Regina, Saskatchewan, Miss Florence Kirk. She has her Master's degree from the University of Saskatchewan, has had a wide experience of teaching and is an excellent person. For the last two years, I have been closely connected with her as she has headed up the religious work in the Residential College at Regina. Miss Kirk is one of those people whom I urged to write to you. She is interested in the English work in the college.

"I am confident that it would not be difficult to procure letters of recommendation for Miss Kirk from the University where she was a student and from the Principals under whom she has taught. She is an unusually fine person with a gift for co-operating with other people and encouraging all about her in the efforts that are being made to forward and to improve the life of the community in which she shares. If there be any possibility of considering her application for a teaching position at Ginling, I would recommend her most highly."

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University of Saskatchewan,  
Saskatoon, Sask.

Aug. 1, 1932.

Miss R. W. Grist,  
208 South Queen St.,  
Lancaster, Penna.

Dear Miss Grist:

I regret that delay in the delivery of your letter due to my address being changed has delayed the forwarding of a recommendation for Miss Kirk.

May I say that I think Miss Kirk should do well in the position for which she has applied. She is well-liked by her students, fellow teachers, and personal acquaintances, and this augurs well for her should she be given the position.

But best of all recommendation, I believe, for this position is the spirit of devotion and sacrifice with which she throws herself heart and soul into her work. I take great pleasure in testifying to her character and ability.

Yours very truly,

F. J. Gathercole.

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GINLING COLLEGE, NANKING, CHINA.  
CONFIDENTIAL-CANDIDATE INFORMATION.

How long have you known the candidate? *Since 1923.*

In what relations have you known her? *I have come into contact with her through her membership of the University Literary Society + of the Student Christian movement*

Among women you know how would you rank her on the characteristics listed below? Indicate rank by letters: A, superior; B, average; C, below average. Make any comment you desire in addition.

Rank Characteristics

Remarks

Spirituality	A	
Judgement-(common sense)	A	
Capacity for leadership	B at least - possibly A.	
Ability to work with others	A	
Adaptability	A	
Tact	B to A.	
Unselfishness	A	
Cheerfulness	A	
Scholarship	A	
Teaching ability	Probably A.	
Executive ability	I have no definite means of judging. Certainly B at least.	
Open mindedness	A	
Versatility	A	
Promptness	A	
Sense of order and neatness	A	
Refinement	B to A.	
Physical endurance	A	

State your opinion of her personality and Christian character and devotion.

*Miss Luo Kieh has a fine physique, a great capacity for work, a graceful personality, is an enthusiastic Christian & is of the type that promises to wear well.*

Make any statement which will give your freest opinion of the candidate.

*See letter attached*

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Re- Miss J. A. Kirk:

GINLING COLLEGE, NANKING, CHINA.  
CONFIDENTIAL-CANDIDATE INFORMATION.

How long have you known the candidate? *one year.*

In what relations have you known her? *Teacher in English Department of Regina College, Regina, Sask.*

Among women you know how would you rank her on the characteristics listed below? Indicate rank by letters: A, superior; B, average; C, below average. Make any comment you desire in addition.

Rank Characteristics

Remarks

- A Spirituality
- A Judgement-(Common sense)
- A Capacity for leadership
- A Ability to work with others
- A Adaptability
- A Tact
- A Unselfishness
- A Cheerfulness
- A Scholarship
- A Teaching ability
- A Executive ability
- A Open mindedness
- A Versatility
- A Promptness
- A Sense of order and neatness
- A Refinement
- A. Physical endurance

State your opinion of her personality and Christian character and devotion.

*Miss Kirk is affable, courteous and devoted, and in my experience with her, she has placed the class's interests before her own.*

Make any statement which will give your freest opinion of the candidate.

*I have no hesitation whatsoever in recommending Miss Kirk to you. You will find her very capable, well informed generally and in her own academic department, kindly in disposition and thorough and painstaking in her work.*

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GINLING COLLEGE, NANKING, CHINA.  
CONFIDENTIAL-CANDIDATE INFORMATION.

How long have you known the candidate? - Personally - 3 years.  
By reputation - 4 years.

In what relations have you known her? Fellow Teacher  
Personal friend.

Among women you know how would you rank her on the characteristics listed below? Indicate rank by letters: A, superior; B, average; C, below average. Make any comment you desire in addition.

Rank Characteristics

Remarks

Spirituality A -  
Judgement-(common sense) A-B -  
Capacity for leadership A - loved by all about her.  
Ability to work with others A - This from experience  
Adaptability B.  
Tact B, I suppose, but such would never consciously  
Unselfishness A - | enter into her  
Cheerfulness A - | calculations  
Scholarship A - University.  
Teaching ability - A.  
Executive ability - B.  
Open mindedness - A.  
Versatility - A.  
Promptness - A - consistent with deliberation.  
Sense of order and neatness Person - A - in work - A.  
Refinement A.  
Physical endurance A - wonderful physique and health.

State your opinion of her personality and Christian character and devotion.

(Miss Kirk is of Irish extraction with a goodly share of natural charm in her marked straight forwardness. I consider her a true Christian.

Make any statement which will give your freest opinion of the candidate.

(5) I have found Miss Kirk charming as a companion to work with as well as play. In a residential school she sought out the obscure students and was untiring in her efforts to encourage them in all phases of their activities. I could foresee her becoming a part of any institution with which she were willing to identify herself.)  
S. M. Bleakley,

How long have you known the candidate?

In what relations have you known her?

Among women you know how would you rank her on the characteristics listed below? Indicate rank by letters: A, superior; B, average; C, below average. Make any comment you desire in addition.

Rank Characteristics

Remarks

- Spirituality
- Judgement-(common sense)
- Capacity for leadership
- Ability to work with others
- Adaptability
- Tact
- Unselfishness
- Cheerfulness
- Scholarship
- Teaching ability
- Executive ability
- Open mindedness
- Versatility
- Promptness
- Sense of order and neatness
- Refinement
- Physical endurance

State your opinion of her personality and Christian character and devotion.

Make any statement which will give your freest opinion of the candidate.

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Humboldt Beach, Humboldt, Sask.  
July 24, 1932.

(10)

Miss Rebecca W. Giest  
208, South Queen Street  
Lancaster, Penna.

My dear Miss Giest  
Your letter regarding Florence Kirk has just reached me. I so regret that I am in a position to answer the detailed questionnaire which you have enclosed as it is eleven years since I have seen her. At that time, she graduated from Regina College, where I held the position of Dean of Women. She was a very clever student of English, assiduous and amiable, interested in the religious activities of the girls, and altogether desirable. Since then, she has taken her Master of Arts from the Provincial University, and been teaching. The President of the College, who was my guest in Saskatoon a few weeks ago, was giving me a very favorable report of her work at present, and he remarked how splendidly she has developed. Further than that, I could not say. It is a pleasure to have an opportunity to write you regarding Florence Kirk.]

Very sincerely,  
Edith Phillips Halliday  
(Mrs. Clarence Halliday.)

GINLING COLLEGE, NANKING, CHINA.  
CONFIDENTIAL-CANDIDATE INFORMATION.

How long have you known the candidate? *I met Miss Kirk about 7 yrs ago, have known her fairly intimately for last 2 yrs*  
In what relations have you known her?

*Miss Kirk sponsored the work of the Student-Christian Movement in Regatta College for last 2 yrs.*  
Among women you know how would you rank her on the characteristics listed below? Indicate rank by letters: A, superior; B, average; C, below average. Make any comment you desire in addition.

Rank Characteristics

Remarks

Spirituality  
Judgement-(Common sense)  
Capacity for leadership  
Ability to work with others  
Adaptability  
Tact  
Unselfishness  
Cheerfulness  
Scholarship  
Teaching ability  
Executive ability  
Open mindedness  
Versatility  
Promptness  
Sense of order and neatness  
Refinement  
Physical endurance

B  
A  
A  
A  
B +  
B  
A  
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—  
—  
B +  
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} Her Univ. & Teaching records are likely available.

State your opinion of her personality and Christian character and devotion.

Make any statement which will give your freest opinion of the candidate.

*Miss Rutherford*

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How long have you known the candidate?

In what relations have you known her?

Among women you know how would you rank her on the characteristics listed below? Indicate rank by letters: A, superior; B, average; C, below average. Make any comment you desire in addition.

Rank Characteristics

Remarks

- Spirituality
- Judgement-(common sense)
- Capacity for leadership
- Ability to work with others
- Adaptability
- Tact
- Unselfishness
- Cheerfulness
- Scholarship
- Teaching ability
- Executive ability
- Open mindedness
- Versatility
- Promptness
- Sense of order and neatness
- Refinement
- Physical endurance

In every respect I regard Miss Florence Kirk as an exceptionally fine girl and would most heartily commend her to you. She comes of a splendid family, is a fine student and possessed of a gracious Christian spirit and strength of character.

R. Lorne McTavish.

State your opinion of her personality and Christian character and devotion.

Make any statement which will give your freest opinion of the candidate.

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GINLING COLLEGE, HANKING, CHINA.  
CONFIDENTIAL-CANDIDATE INFORMATION.

Re. Mrs. Honna A. Kirk.

How long have you known the candidate? *No personal acquaintance.*

In what relations have you known her? *As school inspector I observed her at work for several teaching periods.*

Among women you know how would you rank her on the characteristics listed below? Indicate rank by letters: A, superior; B, average; C, below average. Make any comment you desire in addition.

Rank Characteristics

Remarks

- Spirituality
- Judgement-(Common sense)
- Capacity for leadership
- Ability to work with others
- Adaptability
- Tact
- Unselfishness
- Cheerfulness
- A Scholarship
- B Teaching ability
- Executive ability
- Open mindedness
- Versatility
- Promptness
- Sense of order and neatness
- B Refinement
- Physical endurance

State your opinion of her personality and Christian character and devotion.

*(I have reason to believe that her character is excellent.)*

Make any statement which will give your freest opinion of the candidate.

*(6) (Dr. Stapleford, president of Regina College, whom Mrs. Kirk worked this year, regards her as a superior woman in every respect. Obviously my acquaintance with her is too slight to warrant a very definite estimate. However, my impression is that she should be ranked among the strong personalities. The only negative characteristic that I recall is that her oral expression lacks distinction or impressiveness.)*

*Regina, Sask.,  
July 21, 1932.*

*J. Arch. McLeod,  
High School Inspector.*

GINLING COLLEGE, NANKING, CHINA.  
CONFIDENTIAL-CANDIDATE INFORMATION.

How long have you known the candidate? *7 years.*

In what relations have you known her? *She was a student in this University and a member of my classes.*

Among women you know how would you rank her on the characteristics listed below? Indicate rank by letters: A, superior; B, average; C, below average. Make any comment you desire in addition.

Rank Characteristics

Remarks

Spirituality  
Judgement-(common sense) A  
Capacity for leadership B  
Ability to work with others A  
Adaptability A  
Tact A  
Unselfishness A  
Cheerfulness A  
Scholarship A  
Teaching ability ---  
Executive ability ---  
Open mindedness A  
Versatility  
Promptness A  
Sense of order and neatness B  
Refinement A  
Physical endurance A

*Blanks indicate that I have no way of judging*

*--- From second hand information only - A*

State your opinion of her personality and Christian character and devotion.

*Modest, rather retiring, not very forceful; character excellent.*

Make any statement which will give your freest opinion of the candidate.

*A very fine girl of first-rate ability, who has, by now, probably overcome her shyness.)*

*W. P. Thompson*

*University of Saskatchewan*

SUMMARY OF CHARACTERISTICS AS GIVEN  
IN MISS KIRK'S PAPERS

CHARACTERISTICS

Spirituality	2-A	1-B	
Judgment-(common sense)	3-A	1-A-	1-B-
Capacity for leadership	2-A	2-B	
Ability to work with others	4-A		
Adaptability	2-A	1-B/	1-B
Tact	1-A	3-B	
Unselfishness	3-A	1-A-	
Cheerfulness	3-A	1-A-	
Scholarship	3-A	1-A-	
Teaching ability	1-A	1-B	
Executive ability	1-B-/	1-B	
Open mindedness	4-A		
Versatility	2-A	1-B	
Promptness	3-A	1-A-	
Sense of order and neatness	2-A	2-B	
Refinement	2-A	3-B	
Physical endurance	4-A		

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CONFIDENTIAL

**Woman's American Baptist Foreign Mission Society**

152 MADISON AVENUE, NEW YORK CITY

**PHYSICAL REPORT**

IN THE CASE OF Florence Ada Kirk AGE 30

The first part is to be filled in by applicant. Blank should then be taken to examining physician who will complete same after reviewing and, if necessary, expanding responses of applicant. Replies should be as clear and explicit as possible. If space provided is insufficient for full reply, use extra sheet.

Date on which applicant filled in blank:

July 18, 1932  
Place: Saskatoon, Sask.

**A. General Data and Family History.**

1. Give date and place of birth.
2. Give states or countries in which you have lived and state how long in each.
3. Have you any predisposition as regards climate?
4. Have you ever been married?
5. What is your weight? Height?
6. Has there been marked gain or loss in weight during past year?
7. State build: thin, stout, medium?
8. Do you take regular exercise, and in what form?
9. Do you use tea or coffee, and in what amounts?
10. Have you any deformity? If so, describe.
11. Are you insured? If so, in what companies?
12. Have you ever been refused by an insurance company?
13. If you have ever been under the care of a physician? Give dates and illnesses.
14. Is there history of any of the following diseases in your immediate family, or among grandparents, uncles, aunts, etc.? If so, give details:  
(1) Cancer; (2) tuberculosis; (3) insanity; (4) epilepsy; (5) kidney disease; (6) diabetes; (7) chorea; (St. Vitus' dance); (8) thyroidism or goitre; (9) asthma; (10) heart disease; (11) alcoholism; (12) drug addiction.

**A.**

1. Kirkton, Ont. April 15, 1902.
  2. Canada
  3. No.
  4. No.
  5. 139 lbs. 5' 5"
  6. No.
  7. Medium
  8. Walking - games.
  9. No coffee, tea only occasionally.
  10. No.
  11. Yes: { Great West Assurance Co.  
London Life
  12. No.
  13. I have never been under the care of a physician.
  - 14.
- (10) A brother of mine died from heart trouble.

RECEIVED  
JUL 25 1932  
Dr. Dodd

15. FAMILY RECORD.

Relationship	Age, if living	Condition of health	Age at death	Cause of death
Father	79	Excellent		
Mother	69	Excellent		
Brothers and Sisters	1. } 39	Excellent		
	2. Bros } 37	"		
	3. } 35	"		
	4. Sister } 32	"		
	5. } 30	"		
	6. Bros } 25	"		
	7. Bros.			12

B. The Respiratory System.

1. Have you ever been subject to colds or habitual cough?
2. Have you ever had pneumonia or pleurisy?
3. Have you ever had symptoms of consumption, e.g., cough, low fever, night sweats, loss in weight, spitting of blood?
4. Have you ever suffered from asthma, hay fever, nasal obstruction?

B.

1. no.
2. no.
3. no.

4. I had a slight attack of hay fever one season

C. The Circulatory System.

1. Have you ever suffered from shortness of breath, palpitation, dizziness, fainting spells, swelling of the feet (dropsy)?

C.

1. no.

D. The Nervous System.

1. What is your temperament? (Nervous, irritable, despondent, even or optimistic.)
2. How many hours do you sleep during the twenty-four?
3. Have you ever suffered from neuralgia, chronic headaches, nervous exhaustion, insomnia, fits, convulsions, sunstroke, apoplexy, insanity, paralysis?

D.

1. Optimistic or even.
2. 8-9
3. no.

E. The Digestive System.

1. Have you a good appetite?
2. Have you symptoms of chronic indigestion: e.g., heartburn, flatulence, sour stomach, foul breath, coated tongue, etc.?
3. Do you suffer from chronic constipation? If so, do you habitually take laxatives or cathartics?
4. Have you ever suffered from chronic diarrhea, typhoid, appendicitis, jaundice, piles?

E.

1. Yes.
2. no.
3. no.
4. no.

F. The Organs of Sense.

- 1. Is your vision good?
- 2. If you wear glasses have they been recently adjusted?
- 3. Is your hearing good?
- 4. Have you ever had discharge from ears?

G. The Cutaneous System.

- 1. Have you ever had any skin disease? If so, give details.
- 2. Have you had disease of scalp, hives, or frequent attacks of prickly heat?

H. The Genito-Urinary System.

- 1. Do you have difficulty of urination or increased frequency?
- 2. Have you ever had nephritis (Bright's), diabetes (sugar in urine), bloody urine, stone in kidney or bladder?

*For Women*

- 3. Menstruation—Are menses regular?  
How long does period last?  
Profuse or scant?  
Are they accompanied by pain?  
Is there discharge between periods?

I. Miscellaneous.

- 1. Have you ever had malaria, influenza, smallpox, diphtheria, rheumatism, chorea?
- 2. Have you had any disease not included in foregoing questions except the usual diseases of childhood?
- 3. Have you ever had a surgical operation? Give details.

F.

- 1. *Yes.*
- 2. *I do not wear glasses.*
- 3. *Yes.*
- 4. *No.*

G.

- 1. *I have had eczema slightly but it has never spread.*
- 2. *No.*

H.

- 1. *No.*
- 2. *No.*

- 3. *Yes.*  
*4 deep*  
*medium*  
*No.*  
*No.*

I.

- 1. *No.*
- 2. *No.*
- 3. *No.*

Signature of Applicant..... *Lawrence A. Kirk*  
 Present Address..... *419 Ninth St.,*  
*Laskatoon.*

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# PHYSICAL EXAMINATION

## TO THE EXAMINING PHYSICIAN:

The examining physician is earnestly requested to reply fully to every question and to make his examination as thorough and painstaking as possible. A careful record is desired of his observations as to conditions present, and an impartial statement of his judgment as to the fitness of the applicant for service abroad.

### A. General.

1. Have you reviewed replies of applicant to foregoing questions and added such items of importance as were omitted?
2. How long have you known applicant?
3. Have you treated applicant professionally? Give details.
4. Does general appearance indicate vigorous, medium or delicate health?
5. Are there deformities or malformations?  
(a) Spine; (b) chest; (c) extremities.
6. Is hernia present or has applicant ever suffered from this condition? Hydrocele? Varicocele?

### B. The Respiratory System.

1. Chest measurements, (a) Inspiration, (b) Expiration.
2. Give number of respirations per minute.
3. Is respiration full, easy and regular?
4. Is there cough or expectoration?
5. Does percussion reveal areas of abnormal dullness or tympany?
6. Is respiratory murmur clear and distinct over all parts of lungs?
7. Are there present abnormal breath sounds, râles or vocal fremitus?
8. Is there any indication that patient is suffering or has suffered from any pulmonary disease?
9. Are nasal cavities free from obstruction?

### C. The Circulatory System.

1. Give temperature. If over 98.6°, try another day. Blood pressure (a) systolic; (b) diastolic.
2. Pulse rate (a) before exercise. (b) after brief exercise. Rhythm and compressibility.
3. Are areas of cardiac dullness normal?
4. Where is apex beat?
5. Are heart sounds regular and normal?
6. Are murmurs present? If so, describe.
7. Does examination indicate any affection, past or present, of heart or vessels?
8. Does appearance indicate anæmia? If so, secure count of red cells and estimate hemoglobin.

### A.

1. *yes*
2. *During last year 1931-32.*
3. *no*
4. *Vigorous health*
5. *none*
6. *none*

### B.

1. *(a) 34" (b) 31"*
2. *18*
3. *yes*
4. *no*
5. *no*
6. *yes*
7. *none*
8. *no*
9. *yes*

### C.

1. *Temperature 98.2°*  
*(a) 110 (b) 74*
2. *(a) 60*  
*(b) 72*  
*regular rate & rhythm. Tension normal*
3. *yes*
4. *5th. Left interpace 8 cm. from midline*
5. *yes*
6. *none present*
7. *no*
8. *no*

D. The Nervous System.

- 1. Has there ever been or is there now disease or functional derangement of brain and nervous system?
- 2. What is condition of knee jerk reflex?
- 3. Does applicant present evidences of thyroidism? Von Graef's sign?

D.

- 1. *no*
- 2. *equal and moderately active*
- 3. *no*

E. The Digestive System.

- 1. Do you discover any disease or functional derangement of (a) stomach, (b) intestines, (c) liver?
- 2. Is there tenderness over appendix or gall bladder?
- 3. Is there enlargement of spleen?
- 4. Are there hemorrhoids? Describe.
- 5. Are tonsils normal or have they been removed?
- 6. What is condition of teeth?
- 7. Is there history of disease of digestive system?

E.

- 1. *no*
- 2. *none*
- 3. *no*
- 4. *no*
- 5. *normal appearance*
- 6. *Good - regular dental attention*
- 7. *no*

F. The Organs of Sense.

- 1. Does condition of eyes indicate need for examination by specialist?
- 2. Is there evidence of middle ear disease?
- 3. Is hearing normal? Smell?

F.

- 1. *no*
- 2. *no*
- 3. *yes.*

G. The Cutaneous System.

- 1. Has there ever been or is there now any disease or functional derangement of skin?
- 2. Are there enlarged glands?
- 3. Are there varicose veins?

G.

- 1. *none.*
- 2. *no*
- 3. *no*

N. B. The examiner will please ask questions calculated to elicit the history of previous affections.

H. The Genito-Urinary System.

- 1. Urinalysis: Specific gravity?  
Is albumin present by heat and acid, or by Heller's test?  
Sugar? Fehling's test or fermentation?  
Does microscope show pus cells, casts or blood?
- 2. Are there indications of disease of kidney, bladder, urethra?

H.

- 1. *1026.*  
*none (by heat & acid)*  
*none (by Fehling's)*  
*no*
- 2. *no*
- 3. *no*

In Case of Women Applicants

- 3. Is applicant now suffering or has she ever suffered from menstrual or uterine disorders?

N. B. This question is of the utmost importance as climates of mission fields are unfavorable to those thus affected.

I. Miscellaneous.

1. Do you discover any indications of existing or previously existing (a) rheumatism, (b) malaria?
2. Have you vaccinated applicant? (If no successful vaccination for two years this should be done.)
3. Have you inoculated applicant with typhoid-paratyphoid vaccine?
4. Would you recommend the applicant to a reputable Life Insurance Company as a prudent risk?
5. Is there anything observable in the applicant which would indicate special susceptibility to the effects of a tropical climate?
6. Are there any facts known to you, or discovered by you, not brought out in the above questions, affecting or likely to affect the health of the applicant? If so, please state them.

N. B. The physician is requested to pay special attention to this question, as it is very important. It has occasionally been overlooked, with serious results.

7. It there, in general, a soundness of constitution and a vigor of health which give reasonable probability that the applicant can endure the physical and mental strain of foreign missionary life?

I.

1. @ no  
② no
2. Vaccinated 1920.  
Revaccinated 1922.
3. no.
4. yes.
5. no
6. none whatever.
7. yes. "Hasn't lost one day's work in the last ten years"

*Jack J. C. Anderson* M.D.,  
Signature of Medical Examiner.

Medical Colleges, with years of graduation,

*University of Toronto 1929*  
*University of Michigan*

Address, *208 MacMillan Bldg.*

Date, *Sustabon, Sask.*  
*Canada*

*July 18<sup>th</sup>, 1932.*

When filled out, this blank should be forwarded to the

CANDIDATE SECRETARY,

Woman's American Baptist Foreign Mission Society,

152 Madison Avenue, New York, N. Y.

COPY

208 South Queen Street  
Lancaster, Penna.  
August 2, 1932

Miss Winifred Thomas,  
412-413 Wesley Buildings,  
Toronto, Canada.

Dear Miss Thomas:

Mrs. Meuser's report on Miss Florence Kirk reached me this morning. This afternoon I was able to go to Philadelphia to see Miss Hodge and we went over all of Miss Kirk's papers. Miss Hodge approves her appointment, and my vote is also favorable. While it is necessary to secure the votes of the rest of the Committee, five others, yet it seems practically certain that they will be favorable and Miss Hodge has authorized me to ask you to proceed with securing Miss Kirk's passport for China and for reserving passage late in August from Vancouver to Shanghai. The passage this year, I believe, because of financial conditions, is to be second class. Miss Hodge wished me to ask you whether in Canada clergy certificates could be issued for the railroad. In the United States the Boards use them for our missionaries. If they are available in Canada she hoped they could be secured for the railway travel.

I am sending Miss Minnie V. Sandberg, 152 Madison Avenue, New York City, copies of all this correspondence. She is the Chairman of the Candidate Committee, but she has been absent from her office during July. As I am leaving for England on the 6th I have asked Miss Kirk to correspond further, if she needs to, with Miss Sandberg. I understand from Miss Hodge that Mr. Russell Carter, 156 Fifth Avenue, New York City, has instructions to meet the bills incurred by you for Miss Kirk.

We offer two terms at Ginling, three years and five years. With the latter a \$200 outfit allowance is granted. I have not yet heard which terms Miss Kirk desires. If it is the five year term she should be given the outfit money as soon as her appointment is made. Would you prefer that Mr. Carter send this direct or could you also advance this and include it in your bill to Mr. Carter; possibly you had better reply to Miss Hodge on this point.

We do appreciate indeed your willing cooperation. Miss Kirk seems a most excellent candidate and one whom we shall be glad to welcome to the work at Ginling.

Sincerely,

Rebecca W. Griest

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Please return  
to M. E. Hodge

208 South Queen Street,  
Lancaster, Penna.,  
August 2, 1932.

Miss Winnifred Thomas,  
412-413 Wesley Buildings,  
Toronto, Canada

My dear Miss Thomas:-

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Sincerely,

Rebecca W. Griest.

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AUG 3 - 1932

# GINLING COLLEGE

NANKING, CHINA

## GINLING COLLEGE COMMITTEE

Board of Founders, University of Nanking

ROBERT E. SPEER  
JOHN R. EDWARDS

Woman's American Baptist Foreign Mission Society

MISS MINNIE V. SANDBERG  
MRS. A. W. BEAVEN

United Christian Missionary Society

MISS LELA E. TAYLOR

Woman's Foreign Missionary Society

Methodist Episcopal Church

MISS ELIZABETH R. BENDER  
MRS. FRANCIS J. MCCONNELL

Board of Missions,

Methodist Episcopal Church, South

MISS ESTHER CASE

## PRESIDENT OF THE COLLEGE

MISS YI FANG WU, PH. D.  
NANKING, CHINA

## OFFICERS OF THE COMMITTEE

MISS MARGARET E. HODGE, CHAIRMAN  
156 Fifth Avenue, New York, N. Y.

RUSSELL CARTER, TREASURER  
156 Fifth Avenue, New York, N. Y.

SECRETARY

## GINLING COLLEGE COMMITTEE

Board of Foreign Missions

Presbyterian Church in the U. S. A.

MISS MARGARET E. HODGE  
MRS. CHARLES K. ROYS

Domestic and Foreign Missionary Society

Protestant Episcopal Church

MISS GRACE LINDLEY

Board of Foreign Missions

Reformed Church in the U. S. A.

MRS. LEWIS L. ANEWALT

Association for Christian Work, Smith College

MISS KATHARINE RICHARDS

Co-opted Members

MISS REBECCA W. GRIEST  
MRS. HENRY S. LEIPER

208 South Queen Street,  
Lancaster, Penna.,  
August 2, 1932.

Miss Minnie V. Sandberg,  
152 Madison Avenue,  
New York City

My dear Miss Sandberg:-

I am forwarding the papers for the vote of the Candidate Committee of Miss Florence Kirk, candidate for English at Ginling College upon which Miss Hodge and I have been working.

The history of her case is this. A cable came from China late in June asking that I get in touch with Miss Kirk about English. I did not know there was a vacancy, but supposing China would not cable without reason, I wrote Miss Kirk who lives in Saskatchewan. I was visiting in Orange, New Jersey in Mid July and while there heard from Dr. Wu that Miss Pilley wasn't coming. I phoned Mrs. Jagger for confirmation of this. The very next day Miss Kirk's papers reached me. She seemed a good candidate, so I phoned Miss Hodge for permission to proceed with her. Miss Hodge corresponded with the Women of the United Church of Canada and they arranged for an interview (see inclosed letter). Miss Hodge also asked them, in case of appointment to make all travel arrangements and arranged with Mr. Carter to honor their bills for this.

Mrs. Jagger sent off the medical blank for us and that has been returned and Mrs. Jagger writes me that Dr. Dodd has approved it. Could your office send her now instructions about vaccines?

I had a conference with Miss Hodge this afternoon. She approves Miss Kirk's appointment, and she suggests that when these papers are sent out to the committee that they be told that she and I and you, if you do, approve her, and also that, because of haste, there vote will be considered favorable unless an answer is

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AUG 21 1932

received within a limited time, You decide the limit. She also suggested that Mrs. Roys summer address could probably be secured through Miss Gertrude Schultz's Secretary in the Presbyterian Board rooms, thus saving time in reaching her.

Miss Hodge approves my writing Miss Thomas of the United Church of Canada that Miss Kirk's appointment seems probable and asking her to proceed with securing a passport for her and reserving passage for late August for her. Also I am to write to Miss Kirk telling her that the medical report is satisfactory and that the interview and references are such that appointment seems probable and that we hope she can be prepared to sail in late August. Both these letters I am sending out air mail tonight.

I am asking Miss Kirk to correspond further with your office, for I am sailing for England on Saturday to be gone until Mid September.

I earnestly hope that everything may go through as speedily as possible with Miss Kirk, for since we started this Dr. Wu has called for another English teacher, and it is obvious from the schedule that they must have three for the fall of 1932.

Registration falls on September 8th; first classes begin September 12th. I earnestly hope that she can arrive there by the 12th.

I do not have the Candidate Committee members addresses so that your office can circulate them more easily than I. Mrs. Jagger was very helpful and offered to do anything she could for me.

Mrs. Jagger sent Miss Kirk, at my request, copies of both contracts. Will you attend to the signing of the contract in case of appointment? I am ignorant of how this is done or who does it?

Sincerely,

*Rebecca W. Girest.*

Rebecca W. Girest.

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AUG 10 1932

Saskatoon, Sask.,  
419. Ninth St.,  
Aug. 6.

Miss Minnie V. Sandberg,  
152 Madison Avenue,  
New York City,  
N. Y.

Dear Miss Sandberg. -

This morning I had a letter from Miss Guist and she asked me to write you.

I am planning for a three-year term of service.

I think I could be ready by the "last of August" as Miss Guist suggests, but I should have definite information at an early date to make that possible. I cannot do much preparation until I am actually appointed.

Trusting to hear from you very soon, I am,

Yours very truly  
Florence A. Kirk

0288

PATRONS ARE REQUESTED TO FAVOR THE COMPANY BY CRITICISM AND SUGGESTION CONCERNING ITS SERVICE

1201 S

**XU**

**THE SENDER OF THIS MESSAGE**

authorizes us to say that a TELEGRAPHIC reply is desired via

**WESTERN UNION**

3936

# WESTERN UNION

MB CARLTON, PRESIDENT

J. C. WILLEVER, FIRST VICE-PRESIDENT

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1932 AUG 8 AM 10 44

NAY80 20 2 EXTRA DL REPLY PAID=SASKATOON SASK 8 816A

TRANSIT	
FULL-RATE	DAY LETTER

MISS MINNIE ANDBERG=  
152 MADISON AVE=

CONSIDERING THREE YEAR TERM STOP BEFORE ARRANGING PASSPORT  
MUST HAVE APPOINTMENT SO CAN BE RELEASED REGINA COLLEGE  
CONTRACT=

FLORENCE A KIRK..

AUG 8<sup>TH</sup>  
1932

1932 AUG 9 PM 12 57  
*Ans re d*

THE QUICKEST, SUREST AND SAFEST WAY TO SEND MONEY IS BY TELEGRAPH OR CABLE

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Charge to the account of Prepaid

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CLASS OF SERVICE DESIRED	
DOMESTIC	CABLE
TELEGRAM	FULL RATE
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NIGHT MESSAGE	NIGHT LETTER
NIGHT LETTER	WEEK END LETTER

Patrons should check class of service desired; otherwise message will be transmitted as a full-rate communication.

# WESTERN UNION

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NEWCOMB CARLTON, PRESIDENT      J. C. WILLEVER, FIRST VICE-PRESIDENT

Send the following message, subject to the terms on back hereof, which are hereby agreed to

August 9, 1932

Miss Florence A. Kirk  
419 - 9th Street  
Saskatoon, Saskatchewan, Canada

Committee approves your appointment Ginling notifying Miss Thomas and Mr. Carter.

Minnie V. Sandberg

WESTERN UNION GIFT ORDERS SOLVE THE PERPLEXING QUESTION OF WHAT TO GIVE.

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AUG 9 - 1932

SMITH COLLEGE  
NORTHAMPTON, MASSACHUSETTS  
OFFICE OF THE DIRECTOR OF RELIGIOUS AND SOCIAL WORK

My dear Miss Sandberg,

The appointment of Miss Florence A. Kirk  
to the English Department of your high  
school with my approval. From the reports  
in the summary she sounds distinctly  
promising.

Sincerely yours

Katherine L. Richards

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August 9, 1932

My dear Miss Kirks:

Today I sent you the following wire:

"Committee approves your appointment Ginling  
notifying Miss Thomas and Mr. Carter."

I am glad that the Ginling College Committee has been able to appoint you to go to the college. It will mean a very sudden adjustment for you and that your time for preparation is very limited.

I have written to Miss Thomas stating that you have been appointed. understand that some adjustment will be necessary between their treas department and the Ginling treasurer.

You will need to be inoculated for typhoid fever and vaccinated against smallpox before going to the Orient. Since the time is so short you will have to start these inoculations immediately.

I am sure that you will enjoy Ginling as much as all of the others who have gone out there. It is a delightful place to work and I feel sure you will be happy there.

With all good wishes to you, I am

Sincerely yours,

*Minnie V Sandberg* /ar  
Candidate Secretary  
Ginling College Committee

S/B

Miss Florence A. Kirk  
419 - 9th Street  
Saskatoon, Saskatchewan  
Canada

P.S. Please sign and return one of the enclosed contracts.

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AUG 11 1932  
GINLING COLLEGE

NANKING, CHINA

PRESIDENT OF THE COLLEGE

MISS YI FANG WU, PH.D.  
NANKING, CHINA

OFFICERS OF THE COMMITTEE

MISS MARGARET E. HODGE, CHAIRMAN  
156 Fifth Avenue, New York, N. Y.

RUSSELL CARTER, TREASURER  
156 Fifth Avenue, New York, N. Y.

MISS FLORENCE G. TYLER, SECRETARY  
419 Fourth Avenue, New York, N. Y.

MISS MINNIE V. SANDBERG,  
SECRETARY FOR CANDIDATES  
152 Madison Avenue, New York, N. Y.

GINLING COLLEGE COMMITTEE

Board of Foreign Missions  
Presbyterian Church in the U. S. A.

MISS MARGARET E. HODGE  
MRS. CHARLES K. ROYS

Domestic and Foreign Missionary Society  
Protestant Episcopal Church

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ROBERT E. SPEER  
JOHN R. EDWARDS

Woman's American Baptist Foreign Mission Society

MISS MINNIE V. SANDBERG  
MRS. CURTIS LEE LAWS

United Christian Missionary Society

MISS LELA E. TAYLOR

Woman's Foreign Missionary Society  
Methodist Episcopal Church

MISS ELIZABETH R. BENDER  
MRS. FRANCIS J. MCCONNELL

Board of Missions,  
Methodist Episcopal Church, South

MISS SALLIE LOU MACKINNON

August 10th, 1932.

Miss Minnie V. Sandberg,  
152 Madison Avenue,  
New York, N. Y.

Dear Miss Sandberg:

Mr. Carter has just left on his vacation, but in reply to your letter received this morning (dated by mistake, we take it, July 9th) regarding Miss Florence Kirk, may we say that we have not as yet heard from Miss Winifred Thomas as to the arrangements made for Miss Kirk's sailing.

The only information that we have is a copy of Miss Griest's letter of August 2nd to Miss Thomas which was sent to us by Miss Hodge, copy of which we are enclosing herewith. We understood from the second paragraph of this letter that copies of all the correspondence had been sent to you and were therefore confident that you had everything clearly in mind. We are sorry if you have not received word regarding these arrangements.

As soon as we have any definite word regarding the actual sailing date, we will be glad to advise you. All we know at present is that Miss Griest has asked Miss Thomas to try to arrange passage late in August from Vancouver to Shanghai, and that we are authorized to meet the bills incurred by Miss Thomas for Miss Kirk.

Yours very sincerely,

RUSSELL CARTER, Treasurer.

By: *M. Neumann*

MN

P.S. Thank you for advising us that Miss Kirk has signed a three year contract and therefore is not entitled to receive outfit allowance.

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*Kirk*

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Charge to the account of W.A.B.F.M.S.

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CLASS OF SERVICE DESIRED	
DOMESTIC	CABLE
TELEGRAM <input checked="" type="checkbox"/>	FULL RATE
DAY LETTER	DEFERRED
NIGHT MESSAGE	NIGHT LETTER
NIGHT LETTER	WEEK END LETTER

Patrons should check class of service desired; otherwise message will be transmitted as a full-rate communication.

# WESTERN UNION

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NEWCOMB CARLTON, PRESIDENT

J. C. WILLEVER, FIRST VICE-PRESIDENT

Send the following message, subject to the terms on back hereof, which are hereby agreed to

August 12, 1932

Womans Missionary Society of United Church of Canada  
 412-413 Wesley Buildings  
 Toronto 2, Canada

Three year Ginling contract provides no outfit allowance.

Minnie V. Sandberg

WESTERN UNION GIFT ORDERS SOLVE THE PERPLEXING QUESTION OF WHAT TO GIVE.

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Charge to the account of \_\_\_\_\_

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CLASS OF SERVICE DESIRED	
DOMESTIC	CABLE
TELEGRAM	FULL RATE
DAY LETTER	DEFERRED
NIGHT MESSAGE	NIGHT LETTER
NIGHT LETTER	WEEK END LETTER

Patrons should check class of service desired; otherwise message will be transmitted as a full-rate communication.

# WESTERN UNION

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TIME FILED

NEWCOMB CARLTON, PRESIDENT

J. C. WILLEVER, FIRST VICE-PRESIDENT

Send the following message, subject to the terms on back hereof, which are hereby agreed to

CABLEGRAM

Aug. 12/32

GINLINGCOL  
Nanking, China

Florence Kirk English Department sailing Express of Canada August 27th.

Minnie V. Sandberg

WESTERN UNION GIFT ORDERS SOLVE THE PERPLEXING QUESTION OF WHAT TO GIVE.

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PATRONS ARE REQUESTED TO FAVOR THE COMPANY BY CRITICISM AND SUGGESTION CONCERNING ITS SERVICE

1201 S

CLASS OF SERVICE

This is a full-rate Telegram or Cablegram unless its deferred character is indicated by a suitable sign above or preceding the address.

# WESTERN UNION

NEWCOMB CARLTON, PRESIDENT

J. C. WILLEVER, FIRST VICE-PRESIDENT

SIGNS

- DL = Day Letter
- NM = Night Message
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- WLT = Week-End Letter

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1932 AUG 12 AM 11 30

NAY128 10=TORONTO ONT 12 1114A

MISS MINNIE V SANBERG=  
152 MADISON AVE=

MINUTES IN TRANSIT	
FULL-RATE	DAY LETTER
16	

RUSH OUTFIT ALLOWANCE DIRECT FLORENCE KIRK SHE LEAVES  
SASKATOON. SEVENTEENTH=

W M S UNITED CHURCH OF CANADA.

AUG 12  
1932

THE QUICKEST, SUREST AND SAFEST WAY TO SEND MONEY IS BY TELEGRAPH OR CABLE

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AUG 15 1932

Woman's Foreign Missionary Society  
of the  
Methodist Episcopal Church

AUG 12 1932

PRESIDENT EMERITUS, MRS. C. D. FOSS  
329 HATHAWAY LANE, WYNNWOOD, PA.

PRESIDENT, MRS. THOMAS NICHOLSON  
687 VIRGINIA PARK, DETROIT, MICH.

VICE-PRESIDENTS  
MRS. F. F. LINDSAY  
25 SEYMOUR AVENUE S. E., MINNEAPOLIS, MINN.  
MRS. FRANCIS J. MCCONNELL  
336 SOUTH GRAHAM STREET, PITTSBURGH, PA.

VICE-PRESIDENTS AT LARGE  
MRS. WILLIAM FRASER MCDOWELL  
2107 WYOMING AVENUE, WASHINGTON, D. C.  
MRS. O. N. TOWNSEND  
1776 NORWOOD ROAD, ZANESVILLE, OHIO

RECORDING SECRETARY, MRS. CHARLES SPAETH  
DREW FOREST, MADISON, N. J.

TREASURER, MISS FLORENCE HOOPER  
30 MARYLAND LIFE BUILDING, BALTIMORE, MD.



GENERAL OFFICE SECRETARY  
MISS AMY G. LEWIS  
ROOM 710, 150 FIFTH AVENUE, NEW YORK CITY  
CABLE: "FORMIS, NEWYORK"

SECRETARY FOREIGN DEPARTMENT  
MRS. LEWIS L. TOWNLEY  
323 BEECH AVENUE, WYOMING, OHIO

SECRETARY HOME DEPARTMENT  
MRS. F. H. SHEETS  
1930 SHERIDAN ROAD, EVANSTON, ILL.

460 Riverside Drive

Dear Miss Sandberg: August 12, 1932

I regret that the papers of Miss Loomis and Miss Wells have come to my hand with in a few days. No doubt they have been approved but for purposes of record I wish to express my hearty approval of both candidates. They seem to me unusually fine in personality and preparation. I am sure they will strengthen <sup>the</sup> ~~the~~ ~~staff~~ ~~staff~~ by their presence on the staff.

Very sincerely  
(Mrs. F. J.) Eva H. Mc. Connell

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